Internship report

Erasmus+ Internship

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| --- | --- |
| First name Last name |  |
| Study programme |  |
| Internship employer |  |
| Department |  |
| Internship location (city, country) |  |
| Duration of the internship | from       to |
| Mandatory internship | yes  no |

I confirm that the contents of the report are not subject to any confidentiality agreement and agree that my report is made available to fellow students in anonymised form (e.g. via ILIAS). Images and personal details will be made unrecognisable as part of the anonymisation process.

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Place, date Signature of the applicant

Please prepare a freely worded, detailed field report.

**Formal criteria:**

* In German or English
* Text size: 4 to 6 DIN A4 pages
* Font size: max. 12 p., 1.5 lines, justification, hyphenation

Please send the report as a PDF document together with your internship reference by e-mail to [auslandspraktikum@uni-passau.de](mailto:auslandspraktikum@uni-passau.de).

Please provide details in the following fields:

# Brief introduction of the employer

# Path to the internship

*(How did you get the internship? What was the application and selection process like? Preparation, planning, country-specific features)*

# Description of the internship activities

*(procedure and contents/areas of responsibility, working hours, professional and language requirements, supervision and support by the internship institution, location)*

# Reflection on the relation to the study focus/subjects or the relevance for the intended professional activity

# Personal experience

*(Finding accommodation, everyday life, leisure activities, language courses, (intercultural) challenges, other tips)*

# Reflection on the sustainability of the stay abroad

*(How was sustainability during your stay abroad? (Food, recycling, waste separation, etc.) Which means of transport did you use for the outward & return journey as well as during your stay abroad and why?)*

# Conclusion and critical reflection

*(Weighing up the positive and negative aspects, would you recommend the internship to others?)*