

Financial support for language courses

Erasmus+

What do we fund?

Under Erasmus+, paid language courses can be funded in the run-up to an Erasmus+ traineeship. The language course is taken at a university or an official institution (at home or abroad) and comprises at least 20 teaching hours. Upon presentation of the certificate and the original invoice, expenses can be reimbursed up to an amount of 500 euros. If an upstream language course is not possible, a fee-based language course that takes place alongside the internship can also be funded. Language courses in the national or working language of the host company can be funded.

What cannot be funded?

In principle, only the actual costs incurred for the language course itself can be funded. Travel costs incurred in connection with the language course (in addition to travel costs to the internship location abroad) must be borne by the scholarship holders. Expenses for tuition fees, visa costs, vaccinations, etc. cannot be covered. Expenses for health and travel insurance must also be borne by the scholarship holders themselves.

How do I apply for funding?

The application for financial support for language courses within the framework of Erasmus+ must be submitted to the Centre for Careers and Competencies of the University of Passau at least 2 weeks before the start of the language course (auslandspraktikum@uni-passau.de). Alternatively, it can be uploaded directly to the online portal when applying for the Erasmus+ scholarship.

How do I receive the grant?

After submitting the application form in due time, you will receive feedback from the ZKK whether financial support is possible. The invoice for the language course (original) as well as the certificate of successful participation (copy) must be submitted to the Centre for Careers and Competencies at the University of Passau within one month after the end of your Erasmus+ internship stay. Subsequently, the funding will be transferred to the deposited account.

The most important information in brief:

Financial support for	Language course in preparation for the internship stay
Minimum duration of the language course	20 hours
Maximum funding amount	Up to 500 euros on presentation of the invoice
Requirements	Official institute or university
Forms and documents	Application form, original invoice, copy of certificate of completed language course

**Application for financial support for fee-based language courses
within the framework of Erasmus+**

First and last name of the student: _____

Internship provider: _____

Duration of the Erasmus+ placement:

from _____ to _____

Have you already applied for Erasmus+ funding for your traineeship?

yes

no

Country and institution where the language course is held:

Duration of the language course: from _____ until _____

Number of hours (if known) and language: _____

Price of the language course: _____

Do you receive funding from other organisations/authorities/foundations for the language course?

no

yes, from _____

I certify that the information provided above is true and correct. I will inform the Centre for Careers and Competencies at the University of Passau immediately of any changes.

Place, date

Signature