

Confirmation of the Company

TRAINING AGREEMENT

*Programm zur Förderung der Internationalisierung student placements
and*

QUALITY COMMITMENT

Programm zur Förderung der Internationalisierung

Please fill out the form
directly on your
computer. Handwritten
forms will no longer be
accepted.

I. DETAILS OF THE STUDENT

Name of the student: _____
Address: _____
Date and place of birth: _____
Country of Origin: _____
Subject area: _____
Desired Degree: _____
Sending institution:
University, City: _____

II. DETAILS OF THE PROPOSED TRAINING PROGRAMME ABROAD

Host organisation:
Name: _____
Address: _____
Country: _____
Short Description of the Company: _____
Type of business: _____
Number of employees: _____
Mentor:
Name: _____
Function: _____
Phone: _____
Fax: _____
E-Mail: _____
Website: _____

Planned dates of start and end of the placement period:
from [day/month/year] _____ till [day/month/year] _____, that is _____ months
Company remuneration per month (in EURO and country currency): _____
<input type="checkbox"/> no remuneration paid
Comments: _____

Knowledge, skills and competence to be acquired:

Detailed programme of the training period:

Monitoring and evaluation plan:

III. COMMITMENT OF THE TWO PARTIES

By signing this document, the student and the host organisation confirm that the declared allegations are correct.

The student Student's signature _____	Date _____
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The host organisation We confirm that this proposed training programme is approved. On completion of the training programme, the organisation will issue a Certificate to the student. Coordinator's name and function _____	Date: _____
Coordinator's signature _____	