

Declaration on the processing of personal data in the context of participation in courses organised by the *Future: Careers and Competencies Section (ZKK)*

1. Purpose of the data processing

Your data will be processed to facilitate your registration and participation in ZKK courses. The purpose of this is to enable the ZKK to organise the courses, in particular with regard to registration, processing payment information (if applicable) and issuing your certificate of participation after the course.

2. Ways in which the data is processed and categories of the processed personal data

Processing of your personal data extends to data collection, data storage and data deletion. The data thus processed includes your form of address, given name(s), family name(s), telephone number, e-mail address, academic title (if applicable), associated chair/organisational unit, street, house number, postcode and town/city. This is done for all participants in ZKK courses.

3. Legal basis

Article 6(1)(a) and (e) GDPR, Art. 4 ff. BayDSG and Art. 2(1)(3) BayHIG.

4. Recipients of the personal data

Your data will not be passed on to third parties.

5. Data retention period

Personal data is generally deleted at the end of the semester in which the data was collected. Otherwise, the data will be deleted as soon as it is no longer required for the purpose for which it was collected.

6. Rights of data subjects

Under the prevailing legal framework you can assert the following rights against the data controller:

- Right of access (art. 15 GDPR)
- Right of rectification (art. 16 GDPR)
- Right to erasure (art. 17 GDPR)
- Right to restriction of processing (art. 18 GDPR)
- Right to data portability (art. 20 GDPR)
- Right to object to the processing (art. 21 GDPR)
- Right to withdraw consent (art. 7(3) GDPR)
- Right not to be subject to automated decision-making (art. 22 GDPR)

Data controller

University of Passau
Innstr. 41
94032 Passau
Germany
Telephone: +49 851 5090
Fax: +49 851 509 1005
E-mail: president@uni-passau.de

Data Protection Officer

Johannes Nehlsen, External Data Protection Officer
insidas GmbH & Co. KG
Wallerstr. 2
84032 Altdorf
Germany
Phone: +49 871 20 54 94 0
E-Mail: datenschutz@uni-passau.de

Right to complain

Furthermore, you have the right to lodge a complaint with the competent supervisory authority (Art. 77 GDPR):

Landesbeauftragter für den Datenschutz (BayLfD)
Herr Prof. Dr. Thomas Petri
Postal address: Postfach 22 12 19, 80502 München
Street address: Wagnmüllerstr. 18, 80502 München
Tel.: +49 89 212672 0
Fax: +49 89 212672 50
E-mail: poststelle@datenschutz-bayern.de