The University of Passau prides itself on its internationalism and diversity. Some 11,000 students from more than 100 countries study and conduct research here. Moreover, with some 1,300 employees, the University is one of the biggest employers in Passau and the wider region. Promoting start-up activities is one of our strategic objectives. Under the umbrella of PATEC (Passau – The Entrepreneurial Campus), we offer comprehensive advice and support services to help students become entrepreneurs and provide them with training and qualifications to successfully start up their own business. As part of the new Eastern Bavaria Start-up Hub, our entrepreneurship offerings are interconnected with those of the five other Eastern Bavarian higher education institutions. (Deggendorf, Landshut, Regensburg and Amberg-Weiden).

Duties and responsibilities

As Programme Director PATEC, you will coordinate and further develop entrepreneurship training and qualifying measures in close cooperation with the collegial management of PATEC (Passau – The Entrepreneurial Campus). Core duties and responsibilities are:

- Develop a strategy for strengthening and fully integrating entrepreneurship education at the University of Passau
- Coordinate the entrepreneurship training and qualifying measures offered by chairs across all of the University’s faculties as part of the PATEC project
- Conceive, advertise and implement supplementary training and qualifying measures in entrepreneurship, whereby these are mainly offered in English
- Develop and coordinate the University’s activities within the framework of the Eastern Bavaria Start-up Hub project (Gründungs-Hub Ostbayern); your duties will include resource management and reporting
- Expand cross-institutional cooperation in the field of entrepreneurship education
- Close cooperation with the Start-up Coaching team in the Knowledge Transfer and Start-up Support Section

Person specification

- Must have a university master’s degree
- Relevant experience in the field of entrepreneurship or first-hand experience setting up your own business would be an advantage
- Knowledge of the inner workings of higher education institutions would be desirable
- You are a dedicated and confident team-player with good interpersonal and communication skills, a great deal of initiative and well-developed organisational skills
- Excellent written and spoken German and English language skills are essential
What we offer you

- Stimulating and varied work with real responsibility in the field of entrepreneurship training
- A pleasant working atmosphere in a family-friendly environment, as well as job stability in an organisation that will never move away from Passau
- Flexible working time models with generous flexitime arrangements and the option of working from home
- Remuneration within pay grade E13 TV-L, salary step dependent on your qualification and work experience, as evidenced by your employment certificate(s)
- The usual public-sector social benefits, including a company pension scheme (VBL)
- Training and professional development on the job and a wide range of recreational sports and health offerings
- A refectory and several cafeterias on our beautiful campus
- Central location close to the town centre with good transport links; a discounted job ticket for local public transport

Job-sharing arrangements may be possible, depending on the number of suitable candidates.

This position is suitable for candidates with disabilities. Those who are registered disabled are given preference over non-disabled applicants who do not otherwise have statutory preferential status if their overall personal aptitudes, skills and qualifications are equal. The University of Passau is keen to ensure equal opportunities for all members of staff and therefore welcomes applications from men and women of all cultural and social backgrounds, without regard to age, religion, world view, disability or gender identity.

If you have any questions, please contact Professor Carolin Haeussler, phone +49 851 509 2480, e-mail: carolin.haeussler@uni-passau.de or Professor Dirk Totzek, Phone +49 851 509 3260, e-mail: dirk.totzek@uni-passau.de.

Please upload your full application with all relevant supporting documents (in particular education and training certificates, employment reference letters) as a single PDF file to our job application portal at www.uni-passau.de/bewerbungsportal. The application deadline is 10 December 2023. Your online application should be just as informative and professional as a paper-based one. Your application will be deleted from our systems at the latest six months after the end of the application process.

Please visit www.uni-passau.de/en/university/current-vacancies for our data privacy statement.