



**Slides & more infos on**  
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ZIM is the digital centre of the University of Passau. We will help you with many technical questions related to your studies.



## Digital Campus

- Stud.IP
- Campusportal
- ILIAS
- Zoom
- Online exams



## Working spaces

- PC-Pools
- Campus printer
- LRZ Sync+Share
- Data storage



## Stay connected

- WLAN
- OpenVPN
- E-Mail
- IT-courses

[www.zim.uni-passau.de/en/services/services-for-students](http://www.zim.uni-passau.de/en/services/services-for-students)



## Hilfe-Portal



### HILFE-PORTAL

IN UNSEREM HILFE-PORTAL FINDEN SIE  
ALLE RELEVANTEN THEMEN  
RUND UM IT & MEDIENMANAGEMENT

#### Schlagwortverzeichnis

 Sie suchen ein bestimmtes Thema/Wort aber wissen nicht in welchem Bereich Sie suchen sollen?  
Nutzen Sie doch ganz einfach unser alphabetisches [Schlagwortverzeichnis](#).

<h4>Infopoint</h4>  <p><a href="#">Aktuelle Projekte</a> <a href="#">Video-Anleitungen</a> <a href="#">Flyer &amp; Plakate</a> <a href="#">Übersicht über Projekte</a> <a href="#">Zur Onlinehilfe</a></p>	<h4>Online Lehre mit Zoom</h4>  <p><a href="#">Erste Schritte</a> <a href="#">Zoom-Formate</a> <a href="#">Veranstaltung aufzeichnen</a> <a href="#">Zur Onlinehilfe</a></p>	<h4>Digital Workspace/Citrix</h4>  <p><a href="#">Citrix-Installationsanleitung</a> <a href="#">Wichtige Plugins</a> <a href="#">Externer Zugang</a> <a href="#">Citrix Workspace App</a> <a href="#">Telefon- und Videokonferenzen</a></p>
<h4>Arbeitsplatz</h4>  <p><a href="#">Anmeldung am PC</a> <a href="#">Betriebssystem</a> <a href="#">Dateien/Netzlaufwerke</a> <a href="#">Drucken &amp; Scannen</a> <a href="#">Telefonie</a> <a href="#">Programme</a></p>	<h4>WLAN/Netzwerk</h4>  <p><a href="#">Eduroam</a> <a href="#">OpenVPN</a> <a href="#">Zur Onlinehilfe</a></p>	<h4>E-Mail</h4>  <p><a href="#">Outlook</a> <a href="#">Zugriff E-Mail-Postfach</a> <a href="#">Funktionen und Module</a> <a href="#">RSS-Feed abonnieren</a> <a href="#">Sicherheit &amp; Spamschutz</a> <a href="#">E-Mail A-Z</a></p>

[www.hilfe.uni-passau.de](http://www.hilfe.uni-passau.de)

# 1. ZIM-Support

The ZIM team will be happy to answer any technical questions you may have related to your studies!

UNIVERSITÄT

FORSCHUNG

STUDIUM

WISSENSTRANSFER

INTERNATIONALES

## ZIM-Support

» ZIM-Support

ZIM SUPPORT

Anfrageformular

Anträge und Regelungen »

UNI-PORTAL FÜR

[» Studierende](#)

[» Studieninteressierte](#)

[» Wissenschaftler](#)

[» Nachwuchsförderung](#)

[» Unternehmen](#)

[» Alumni, Förderer, Freunde](#)

[» Schüler und Lehrkräfte](#)


[» Beschäftigte](#)

[» Presse](#)

### Ihr ZIM IT-Support

Sie haben Fragen zu unseren Systemen und Dienstleistungen? Unsere Aufgabe ist es, Ihnen bei Ihren technischen Problemen oder Anliegen bestmöglich zu helfen.

#### Kundenportal:



Sie sind Beschäftigter oder Studierende der Uni Passau und haben eine ZIM Kennung? Bitte schildern Sie in unserem IT-Supportformular möglichst detailliert ihr Anliegen, wir bemühen uns Ihnen baldmöglichst zu antworten:

[IT-SUPPORTFORMULAR >](#)

#### Formular für externe IT-Supportanfragen

Sie haben keine ZIM-Kennung? Bitte füllen Sie unser Supportformular aus, wir bearbeiten Ihr Anliegen schnellstmöglich:

[ANFRAGEFORMULAR >](#)

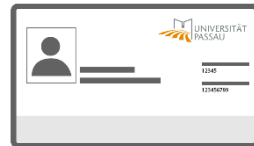
[www.it-support.uni-passau.de](http://www.it-support.uni-passau.de)



ZIM-account

Password?

Password



CampusCard



University Library

Accessing most systems of the digital campus (Stud.IP, E-Mail,...) requires a valid ZIM-account, which you receive automatically by e-mail at your matriculation.

Will be sent by email before the start of the semester with the subject:

Your new ZIM-account at the University of Passau.



**Remember:** the account used for registration here in Passau is no longer valid after you've received your ZIM-account!

[www.zim.uni-passau.de/en/account](http://www.zim.uni-passau.de/en/account)



An extension of your ZIM-account after your de-registration is not possible!



It's no longer possible to use the IT Services! You have to save your data early!

### **Structure of your ZIM-account:**

Last name: Mustermann

ZIM-account: muster01

### **Usage of your ZIM-account:**

Digital Campus (Stud.IP, Campusportal)

E-mail

Network access

[www.zim.uni-passau.de/en/account](http://www.zim.uni-passau.de/en/account)

In case you lose the password for your ZIM account, you can reset it yourself via this website: <https://www.zim.uni-passau.de/zim-kennung/passwort-zuruecksetzen>.

Only use the following characters:

- A-Z a-z 0-9 ! " # \$ % ' ( ) \* , - . : ; = ?
- at least 10 characters
- Maximum 127 characters
- Don't reuse old passwords!
- Keep your password secret – don't pass it on!
- No trivial passwords (names, simple words, etc.)

- Change immediately after receipt

[www.zim.uni-passau.de/en/account/password-for-new-zim-account](http://www.zim.uni-passau.de/en/account/password-for-new-zim-account)

- Emergency? Issues? Get in touch with us:  
[www.it-support.uni-passau.de](http://www.it-support.uni-passau.de)
- Login: After entering the wrong password 10 times, the ZIM-account will be blocked for about 10 minutes. („intruder detection“)

[www.zim.uni-passau.de/en/account](http://www.zim.uni-passau.de/en/account)

## 2.2 Change your password

UNIVERSITÄT

FORSCHUNG

STUDIUM

WISSENSTRANSFER

INTERNATIONALES

[ZIM](#) > [Login und Kennung](#) > [Meine ZIM-Kennung](#)

ZIM

Aktuelles

Wir über uns

ZIM Überblick

Infopoint

ZIM-Support

Login und Kennung

Meine ZIM-Kennung

Passwort ändern

Passwort für neue ZIM-Kennung

Passwort zurücksetzen

Private E-Mail / Handynummer eintragen

WLAN: eduroam-Zertifikat

Benutzungsordnung akzeptieren

Informationen zu Ihrer

### Verwalten Sie Ihre ZIM-Kennung



#### Passwort ZIM-Kennung ändern >

Sie müssen Ihr Passwort in regelmäßigen Abständen von 93 Tagen ändern. Frühere Passwörter können Sie nicht mehr verwenden.



#### Passwort neuer ZIM-Kennung vergeben >

Sie sind neu an der Universität Passau und haben per E-Mail Ihren Benutzernamen erhalten. Hier können Sie Ihr Initialpasswort festlegen.



#### 24h-Passwortservice >

Passwort Ihrer ZIM-Kennung zurücksetzen:

Sie können sich an Ihr Passwort nicht mehr erinnern oder Sie haben Ihr

WIR HELFEN IHNEN

- [ZIM-Support](#)
- [So erreichen Sie uns](#)
- [Unsere Öffnungszeiten](#)
- [Hilfe-Portal](#)
- [Anregung & Kritik](#)

IHR PASSWORT

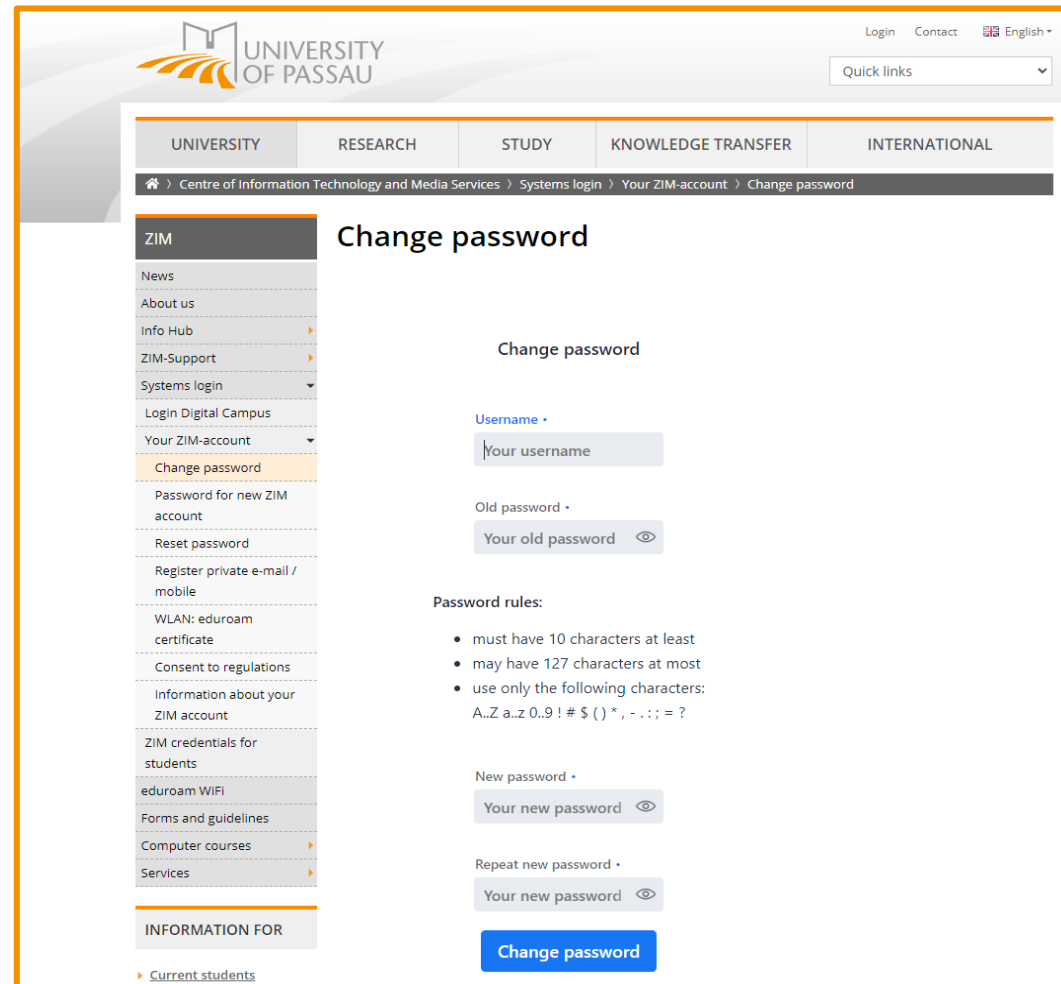
Sie müssen Ihr Passwort in regelmäßigen Abständen von zur Zeit 93 Tagen ändern. Frühere Passwörter können Sie nicht mehr verwenden.

[www.zim.uni-passau.de/kennung](http://www.zim.uni-passau.de/kennung)

**ZIM**  
Zentrum für  
Informationstechnologie  
und Medienmanagement

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## 2.2 Change your password



The screenshot shows the 'Change password' page for a ZIM account at the University of Passau. The page is framed by an orange border. At the top, there is a header with the University of Passau logo, navigation links (Login, Contact, English), and a 'Quick links' dropdown. Below the header is a main navigation bar with tabs for UNIVERSITY, RESEARCH, STUDY, KNOWLEDGE TRANSFER, and INTERNATIONAL. A breadcrumb trail indicates the path: Centre of Information Technology and Media Services > Systems login > Your ZIM-account > Change password. On the left side, there is a sidebar menu with various links, including 'Change password' which is highlighted. The main content area is titled 'Change password' and contains three input fields: 'Username' (labeled 'Your username'), 'Old password' (labeled 'Your old password' with an eye icon), and 'New password' (labeled 'Your new password' with an eye icon). Below the 'New password' field is a 'Repeat new password' field (labeled 'Your new password' with an eye icon). A 'Change password' button is located at the bottom right. To the left of the input fields, there are 'Password rules' listed: must have 10 characters at least, may have 127 characters at most, and use only the following characters: A..Z a..z 0..9 ! # \$ ( ) \* , - . : ; = ?.

UNIVERSITY OF PASSAU

Login Contact English

Quick links

UNIVERSITY RESEARCH STUDY KNOWLEDGE TRANSFER INTERNATIONAL

Centre of Information Technology and Media Services > Systems login > Your ZIM-account > Change password

ZIM

News

About us

Info Hub

ZIM-Support

Systems login

Login Digital Campus

Your ZIM-account

Change password

Password for new ZIM account

Reset password

Register private e-mail / mobile

WLAN: eduroam certificate

Consent to regulations

Information about your ZIM account

ZIM credentials for students

eduroam WiFi

Forms and guidelines

Computer courses

Services

INFORMATION FOR

Current students

### Change password

Change password

Username •

Your username

Old password •

Your old password

Password rules:

- must have 10 characters at least
- may have 127 characters at most
- use only the following characters:  
A..Z a..z 0..9 ! # \$ ( ) \* , - . : ; = ?

New password •

Your new password

Repeat new password •

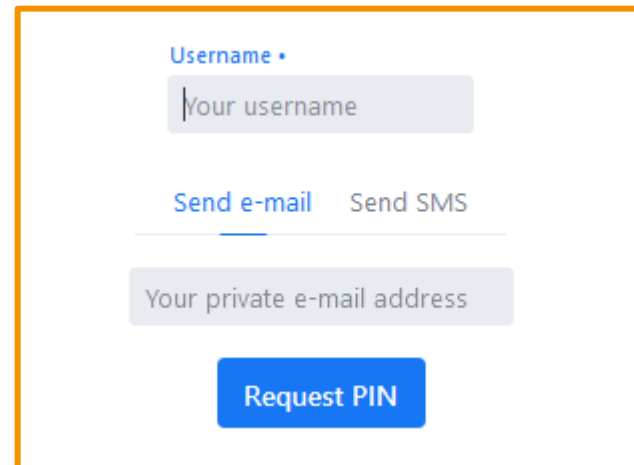
Your new password

Change password

[www.zim.uni-passau.de/en/account/change-password](http://www.zim.uni-passau.de/en/account/change-password)

In case you can't remember your password or you have already entered your password incorrectly too many times, you can use our 24h-Passwordservice. You can also use it when you've run out grace logins.

All you need to do is to save your private phone number and/or private e-mail address in the **campus portal** (usually done when applying).

A screenshot of a web form for requesting a PIN. The form is enclosed in an orange border. It contains a label 'Username •' above a text input field with the placeholder 'Your username'. Below this are two links: 'Send e-mail' and 'Send SMS', with 'Send e-mail' being the active link. Underneath is another text input field with the placeholder 'Your private e-mail address'. At the bottom is a blue button labeled 'Request PIN'.

[www.zim.uni-passau.de/en/account](http://www.zim.uni-passau.de/en/account)



A personal ID (CampusCard) is available for all students of the University of Passau, which entitles them to free bus rides or other important functions.

**Functions:**

- ID
- Bus ticket
- Payment for mensa and for the campus printers
- Library card
- Access storage and certain facilities when eligible

[www.hilfe.uni-passau.de/en/campuscard/campuscard-versions/students](http://www.hilfe.uni-passau.de/en/campuscard/campuscard-versions/students)

**Please apply for the CampusCard yourself.**

This is possible via Stud.IP. After the application, the card will be printed by the student secretariat. As soon as your card has been created, you will be notified via Stud.IP by e-mail.

Check website

<https://www.hilfe.uni-passau.de/en/campuscard/campuscard-versions/students>

for the latest news on the CampusCard (e.g. where to pick up)

[www.hilfe.uni-passau.de/en/campuscard/campuscard-versions/students](https://www.hilfe.uni-passau.de/en/campuscard/campuscard-versions/students)


## 2.3 How do I get my campus card

STUD IP Universität Passau

What are you looking for?

Apply for a card

Cardportal




Create a new card

Studierendenausweis

Create

Preview




Status

active

Actions

Block card  
Receipt

 You've got questions about the CampusCard? All information can be found in the [university help portal](#) We inform you there about all functions of your CampusCard, what to do on loss or defect and who you can contact for your questions.

Current card

Serial number

Given name(s)

Family name(s)

Matriculation number

Library user number

Print date

Passport photograph

Valid until

[www.hilfe.uni-passau.de/en/campuscard/campuscard-versions/students](http://www.hilfe.uni-passau.de/en/campuscard/campuscard-versions/students)

## 2.3 How do I get my CampusCard?

**Declaration of consent**

Mit dem Hochladen eines Fotos willige ich ein, dass die Universität Passau mein Foto für die Herstellung einer Karte vom Kartentyp "Studierendenausweis" speichern und elektronisch verarbeiten darf. Das Lichtbild wird auf die Karte aufgedruckt. Nach Aushändigung der Karte wird das Foto gelöscht.

Ich bestätige, dass ich das für die Nutzung des Lichtbildes erforderliche Urheberrecht besitze, oder, soweit dieses Dritten zusteht, sie die Nutzungsrechte an den Bildern eingeräumt erhalten haben und übertragen dürfen, sowie dass Rechte Dritter durch die Nutzung der Bilder nicht verletzt werden und Schutzrechte Dritter der Nutzung nicht entgegenstehen. Ich verpflichte mich, die Universität Passau von sämtlichen Ansprüchen Dritter wegen der Verletzung ihrer Rechte durch das von mir hochgeladene Lichtbild freizustellen.

☒ I agree

Ich möchte, dass das Foto weiterhin gespeichert wird, z.B. um möglichst schnell einen Ersatzausweis beantragen zu können, falls das Originaldokument verloren geht. Mit dem Wegfall des Speicherungsgrundes (in der Regel nach der Exmatrikulation) wird das Foto gelöscht. Diese Einwilligung kann jederzeit widerrufen werden

☐ I agree

Ich möchte, dass das Foto automatisch als mein Stud.IP Profilbild gesetzt wird.

☐ I agree

**Apply for a card**

[www.hilfe.uni-passau.de/en/campuscard/campuscard-versions/students](http://www.hilfe.uni-passau.de/en/campuscard/campuscard-versions/students)

In order for your CampusCard to be valid, you must validate it at the beginning of each semester.

Use the validation terminals in the cafeteria (building Mensa), the administration building (Innstraße 41), the WIWI faculty and the lockers room in the Nikolakloster (near library entrance).

Your new CampusCard is already validated for the current semester!



Please contact [studierendenausweis@uni-passau.de](mailto:studierendenausweis@uni-passau.de) if you have any questions about the student version of the CampusCard.

[www.hilfe.uni-passau.de/en/campuscard/campuscard-versions/students](http://www.hilfe.uni-passau.de/en/campuscard/campuscard-versions/students)

### Information & Advice:

#### E-Mail:

[ubinfo@uni-passau.de](mailto:ubinfo@uni-passau.de)

#### Telephone:

+49 851 509-1630



Further information Passau University Library: [www.ub.uni-passau.de/en/](http://www.ub.uni-passau.de/en/) &  
<https://www.ub.uni-passau.de/en/information-contact/first-steps/>



Contact, opening hours, news, literature search etc.:  
<https://www.ub.uni-passau.de/en/information-contact/general-information/>

[www.ub.uni-passau.de/en](http://www.ub.uni-passau.de/en)



„**SURVIVAL-KIT**“ für students:

<https://www.ub.uni-passau.de/schulungen/willkommen-an-der-ub/>

The library offers several **webinars**:

- library use
- time and self-management in the online semester
- learning methods and scientific work

[www.ub.uni-passau.de/schulungen/willkommen-an-der-ub](http://www.ub.uni-passau.de/schulungen/willkommen-an-der-ub)

**Log in**

Please enter your user number and your password.  
The default password are the first 4 characters of your date of birth, for example: 0105, i.e. born on 1st May. For safety reasons you should change this one by using the function "Account >> User details"



**Not ZIM-identification!**

User Number


Password


[Forgot password?](#) [Back](#) [Log in](#)

UB-Nummer 06400000119 Stefanie Musterstudentin

Deine AOK-Studierenden-Geschäftsstelle  
Für alle, die gesund studieren wollen!  
Dr.-Hans-Kapfinger-Str. 14a, Tel. 0851 2137623-31

 User Number/LB-Number on the back of your CampusCard  
Initial-passwort: Date of birth in format: ddmm

 Contact person for problems: University Library

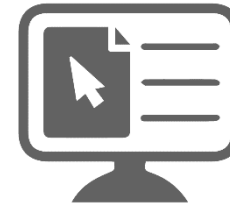
[www.literatursuche.ub.uni-passau.de](http://www.literatursuche.ub.uni-passau.de)

### 3. Digitaler Campus



STUD.IP<sup>®</sup>

Stud.IP



Campusportal



ILIAS<sup>®</sup>

ILIAS



Zoom



Online exams

[www.zim.uni-passau.de/login/login-digitaler-campus](http://www.zim.uni-passau.de/login/login-digitaler-campus)

Stud.IP is a learning management system that is used to coordinate and support courses.

**Functions:**

- Coordination and support of courses
- Quickly find and register for individual modules
- Set up your personal schedule
- Access learning materials and news updates for your modules
- Office and business hours
- Latest information

[www.hilfe.uni-passau.de/en/studip](http://www.hilfe.uni-passau.de/en/studip)



## 3.1 Stud.IP

Stud.IP can be accessed via this link: [studip.uni-passau.de](https://studip.uni-passau.de)



<https://studip.uni-passau.de>

You need to use your ZIM-username and password to access Stud.IP:



Zentraler Authentifizierungsdienst

Anmelden bei Stud.IP

Benutzername


Passwort

☐ angemeldet bleiben <sup>(1)</sup>

☐ zu übermittelnde Informationen anzeigen

Anmelden

Stud.IP an der Universität Passau



[Datenschutzerklärung](#)

[Passwort ändern](#)

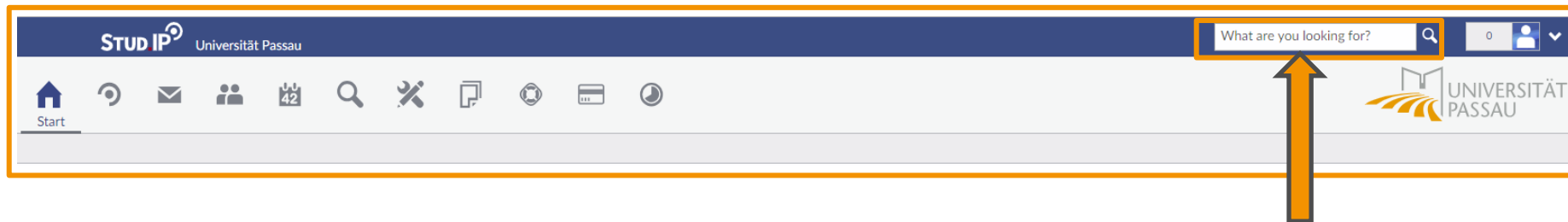
[Passwort vergessen?](#)

[Hilfe benötigt?](#)

<https://studip.uni-passau.de>

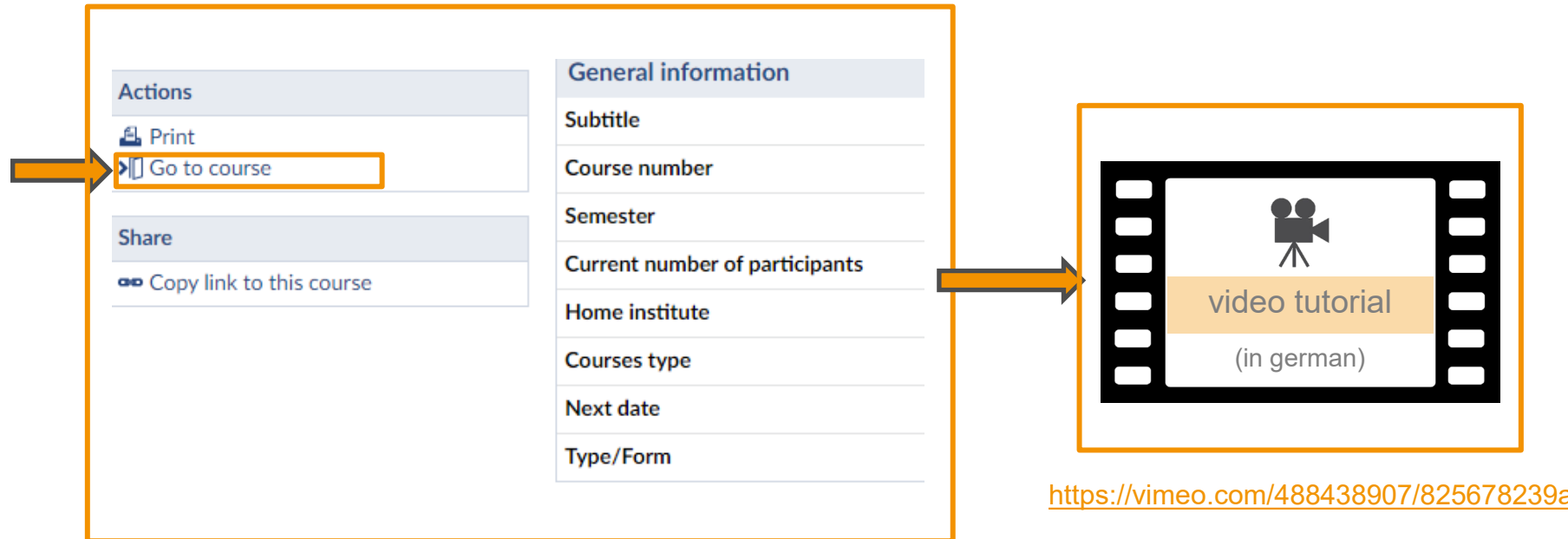


In the search bar you can search for courses, people, etc.:



### 3.1 Stud.IP – register for courses

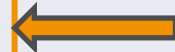
After successfully searching for a course, you can register for a course under “actions”.



The screenshot shows a course page with two main sections. On the left, the 'Actions' menu is highlighted, containing 'Print' and 'Go to course' (the latter is highlighted with an orange box and an arrow points to it from the left). Below it is the 'Share' section with 'Copy link to this course'. On the right, the 'General information' section lists fields: Subtitle, Course number, Semester, Current number of participants, Home institute, Courses type, Next date, and Type/Form. An orange arrow points from the 'Go to course' button to a video tutorial placeholder on the right. The placeholder is a film strip icon containing a video camera icon and the text 'video tutorial (in german)'. Below the placeholder is the URL <https://vimeo.com/488438907/825678239a>.

Some courses have special requirements for the admission.  
You can look that up at the bottom of the course's description.

### Admission settings



The course is part of admission

*The following admission rules apply:*

- The following categories of persons are preferred during allocation:  
*Higher semesters will be preferred.*
- This setting is active from \_\_\_\_\_ to \_\_\_\_\_  
It is allowed to enrol to max. \_\_\_\_\_ courses in this admission.
- A defined number of seats will be assigned to these courses.  
The seats will be assigned in order of enrolment.
- The enrolment is possible from \_\_\_\_\_ to \_\_\_\_\_

*Assignment of courses:*

- 
- 
-

### Enrollment blocked

- ➡ Access to the event is only possible after activation (by the system)

### Enrollment with password

- ➡ A password is required to access the course. Usually the lecturer announces the password beforehand or during the first lesson.

### Timed enrollment

- ➡ Accessing the course is only possible during a certain time frame. Access is blocked outside the time frame.

### Limited number of participants

- ➡ Only a certain amount of students are allowed to enroll for the course. The selection can depend on the time you apply or further criteria (semester, major etc.).



Various enrollment procedures can be combined with each other.



Therefore, it is possible that a course has a limited number of participants and a chronological enrollment procedure as well.

If a course belongs to a registration set, you must prioritize it yourself.  
In doing so, you determine a ranking of courses that is desirable to you.  
The distribution of the seats is done automatically.

**i** Seats in this course are assigned automatically.

- The course is part of an admission with 9 courses. You may enroll to 1. Your priorities will be accounted for.
- Date of assignment: 26/03/15 09:00:00
- You have already been registered for assignment.

I apply for the following number of courses:

Drag and drop your choice to the right side and sort them by priority (most desired at the top). You can drag more courses than you really want to participate in.

**Available courses**

Filter

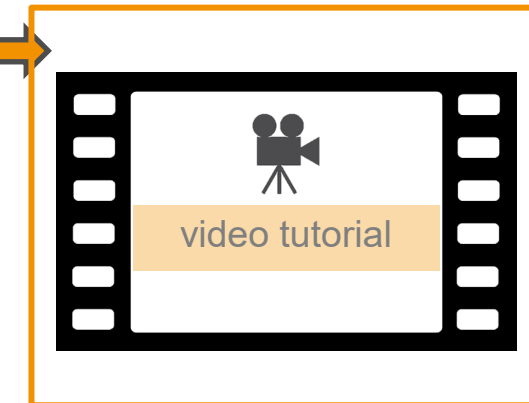
**Selected courses**

Filter

no. 1

no. 2

no. 3

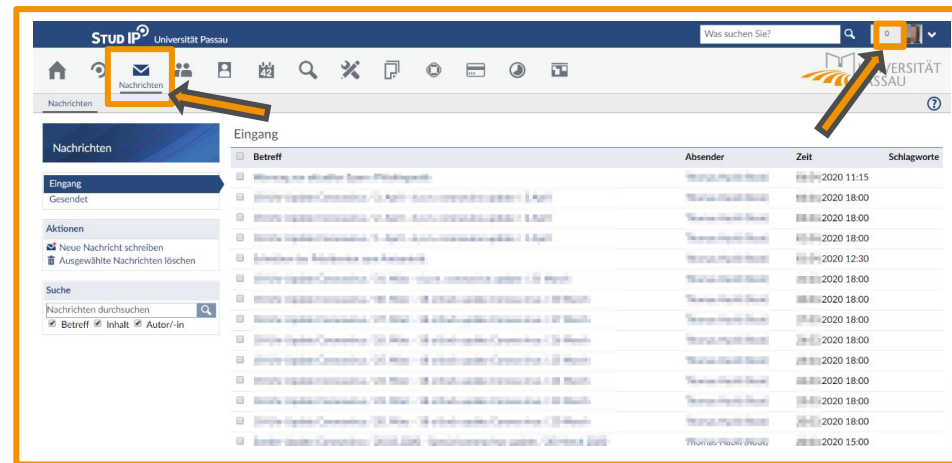


<https://vimeo.com/471315787/dea5c1632a>



In Stud.IP you can receive various **notifications**:

- News from fellow students
- Automatic system messages
- News from seminar leaders, lecturers, professors, etc.

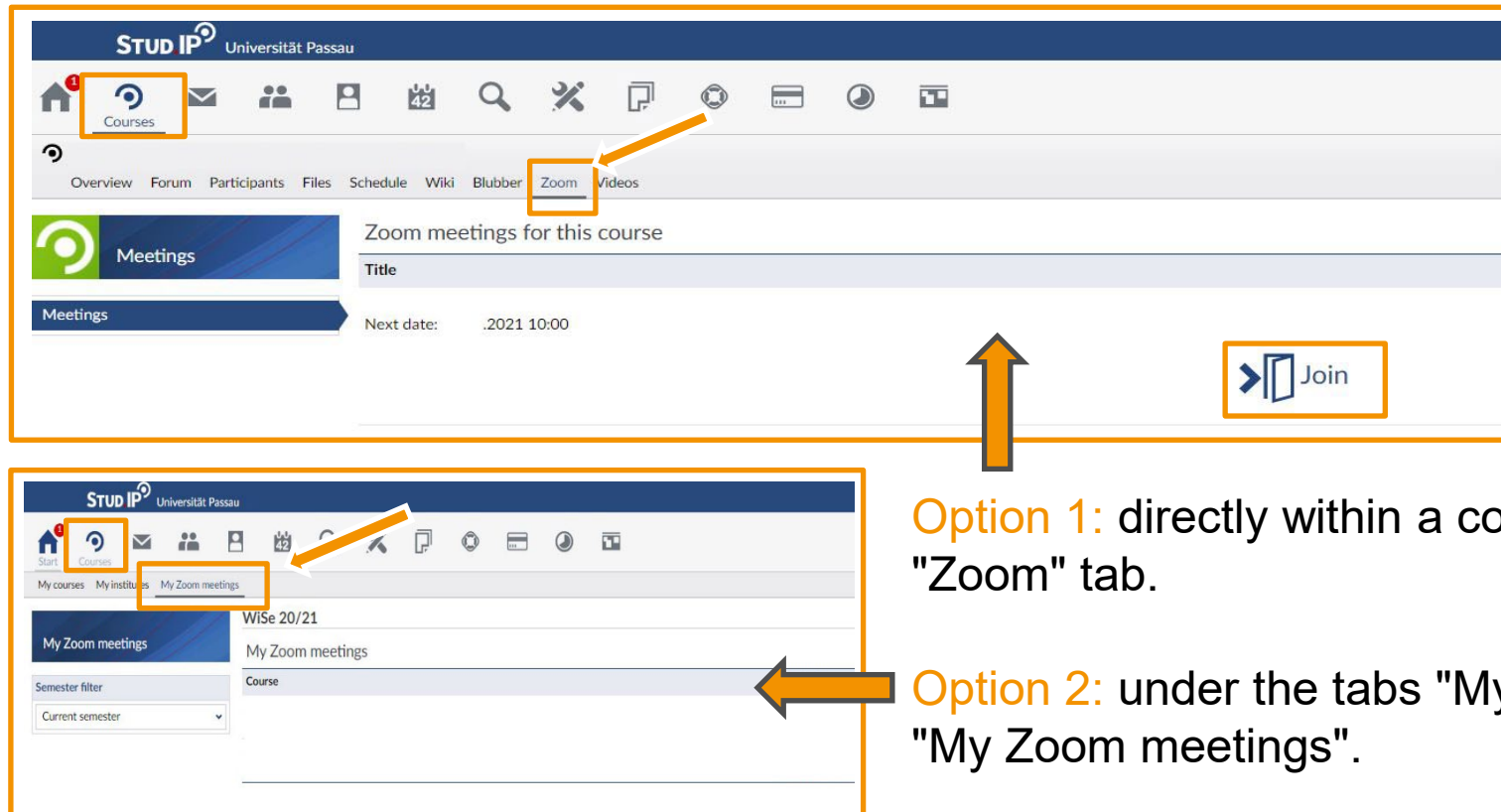


The student e-mail via **Outlook** must be differentiated from messages in Stud.IP.

[www.hilfe.uni-passau.de/studip/nachrichten](http://www.hilfe.uni-passau.de/studip/nachrichten)

### 3.1 Stud.IP – participating in a zoom meeting

You can participate in online events and zoom meetings directly from your Stud.IP course.



The top screenshot shows the Stud.IP interface for a course. The 'Courses' tab is highlighted in the top navigation bar. Below it, the 'Zoom' tab is highlighted in the course navigation bar. A 'Join' button is visible in the bottom right corner of the course page.

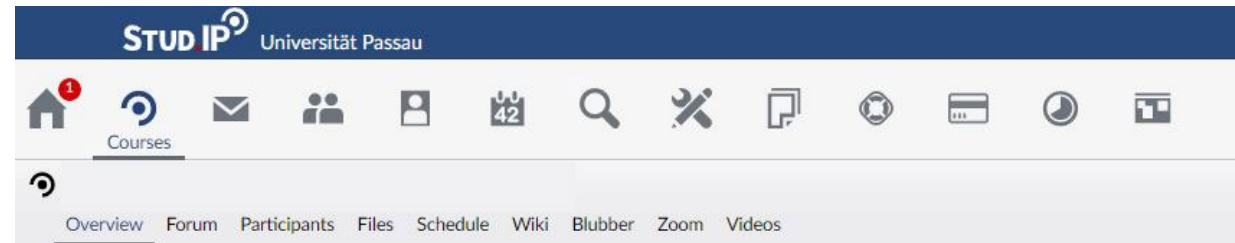
The bottom screenshot shows the 'My Zoom meetings' page. The 'My Zoom meetings' tab is highlighted in the top navigation bar. Below it, the 'My Zoom meetings' tab is highlighted in the course navigation bar. A 'Join' button is visible in the bottom right corner of the page.

Option 1: directly within a course via the "Zoom" tab.

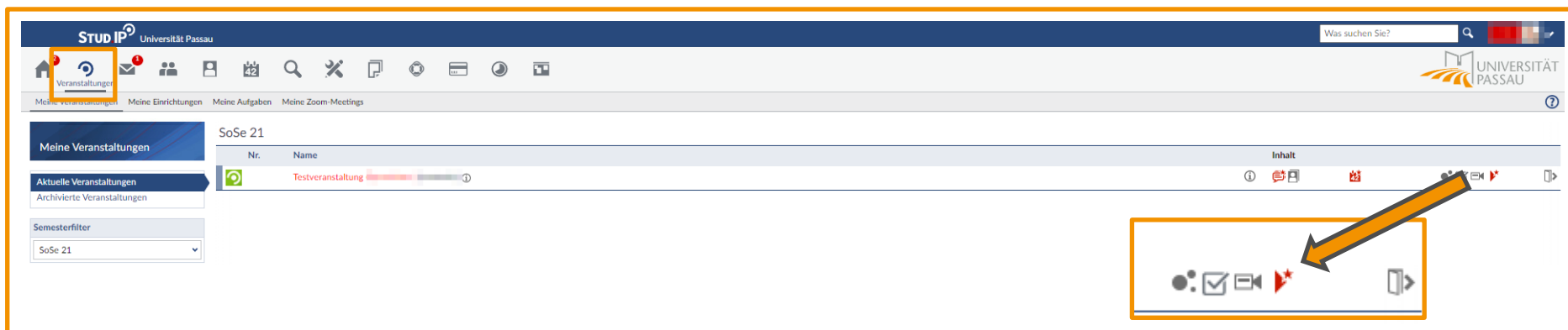
Option 2: under the tabs "My courses" and "My Zoom meetings".

## 3.1 Stud.IP - Videos

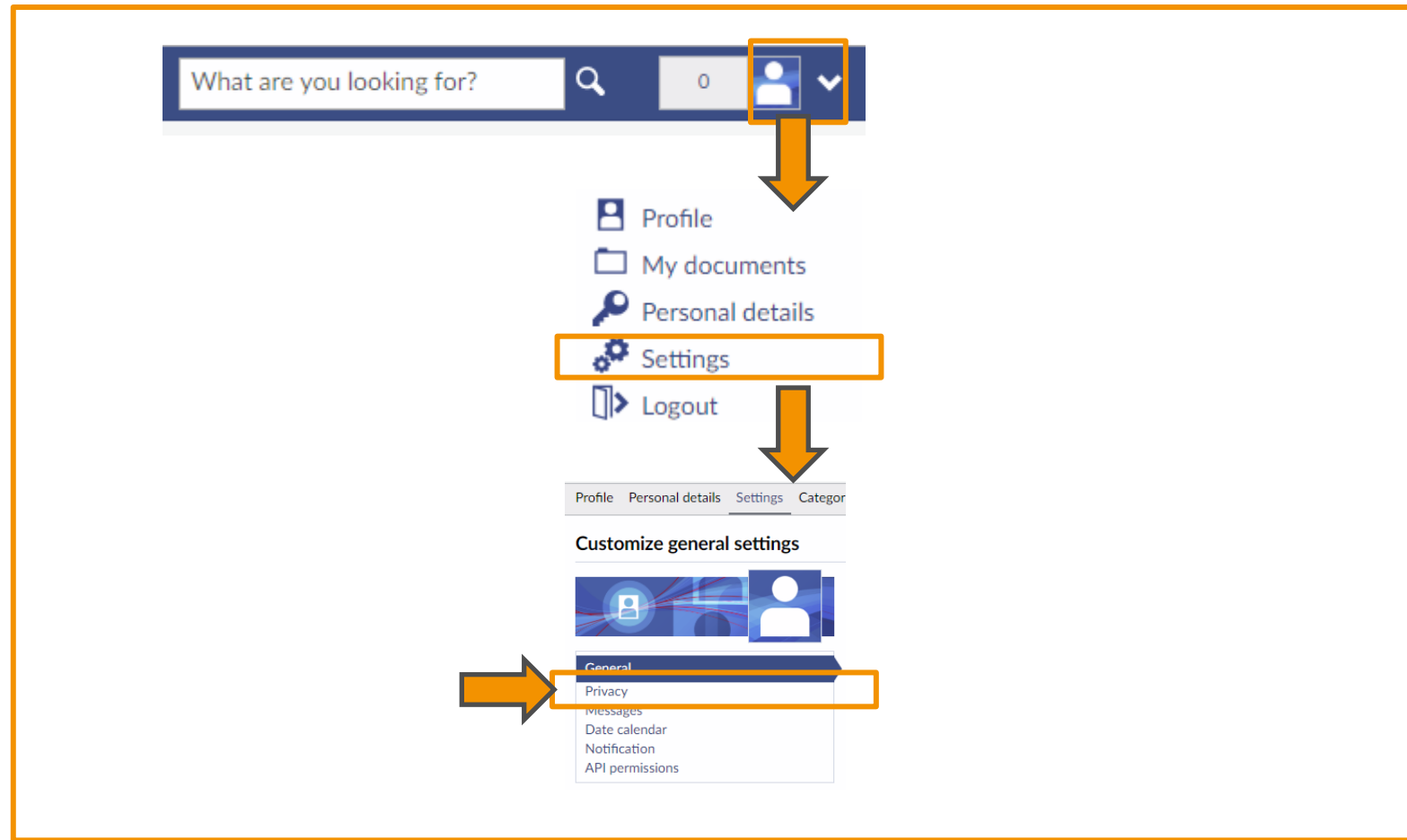
In the context of a course, recordings and videos can be made available to the students.



There is a separate icon for "Videos" which is displayed in red under "My Courses" if a new video has been added since the students last visit.



You can edit your privacy settings in the settings.





**Always remember:** Stud.IP is not a mail system!

If you wonder which courses you need to choose for your semester:

- Have a look at your study and examinations regulations on <https://www.uni-passau.de/en/study-and-examination-regulations/>
- Consider reaching out to the academic advice service on <https://www.uni-passau.de/en/academic-advice/>

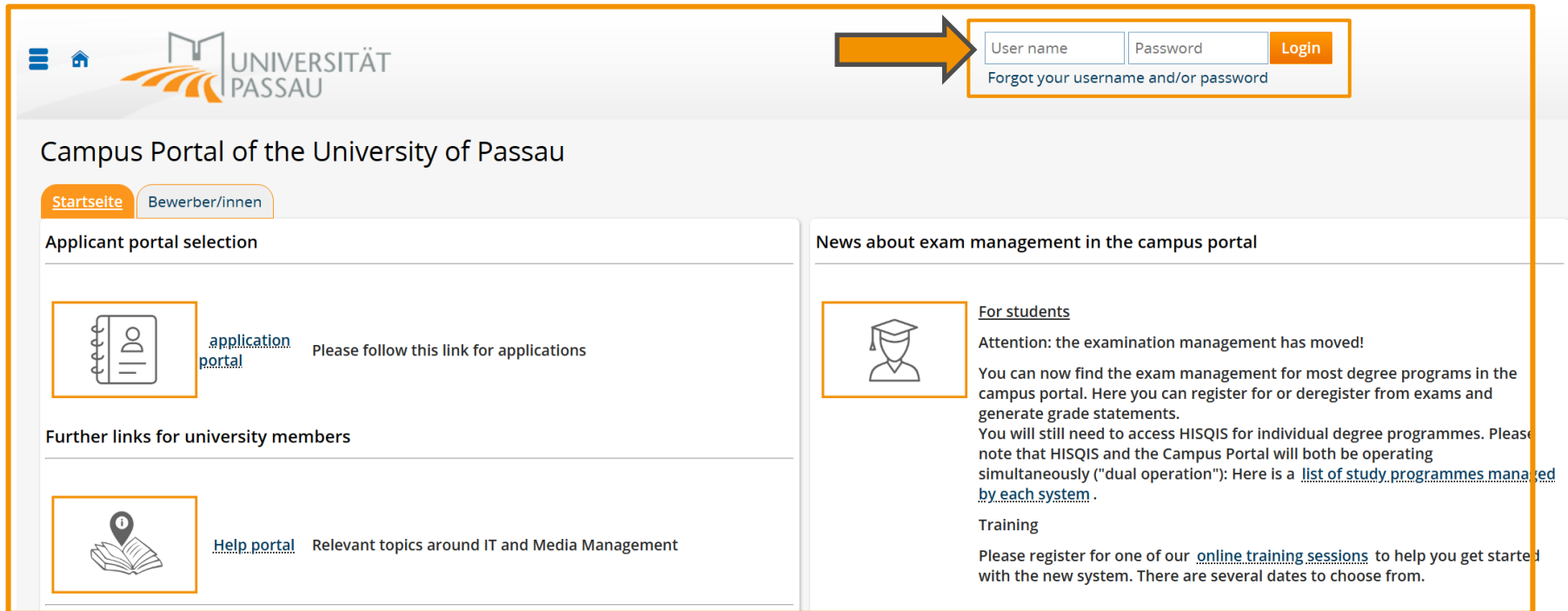
You're already familiar with the Campusportal from your application to the University of Passau. After enrollment, the Campusportal supports students throughout their studies.

- Online application
- Certificate of Enrolment, BAföG certificate, study course, parking ID
- Contact details, incl. e-mail and mobile number for 24-hours-passwordservice
- Transcript of records, exam registration, study achievement

[www.hilfe.uni-passau.de/campusportal](http://www.hilfe.uni-passau.de/campusportal)

## 3.2 Campusportal – log in

Via [campus.uni-passau.de](https://campus.uni-passau.de) you can log in with your ZIM-username.



The screenshot shows the 'Campus Portal of the University of Passau'. At the top right, there is a login section with fields for 'User name' and 'Password', a 'Login' button, and a link for 'Forgot your username and/or password'. Below the header, there are tabs for 'Startseite' and 'Bewerber/innen'. The main content area is divided into two columns. The left column has a section 'Applicant portal selection' with a link to the 'application portal' and a section 'Further links for university members' with a link to the 'Help portal'. The right column has a section 'News about exam management in the campus portal' with information for students regarding exam management changes and training sessions.

UNIVERSITÄT  
PASSAU

Campus Portal of the University of Passau

Startseite Bewerber/innen

Applicant portal selection

[application portal](#) Please follow this link for applications

Further links for university members

[Help portal](#) Relevant topics around IT and Media Management

News about exam management in the campus portal

**For students**

Attention: the examination management has moved!

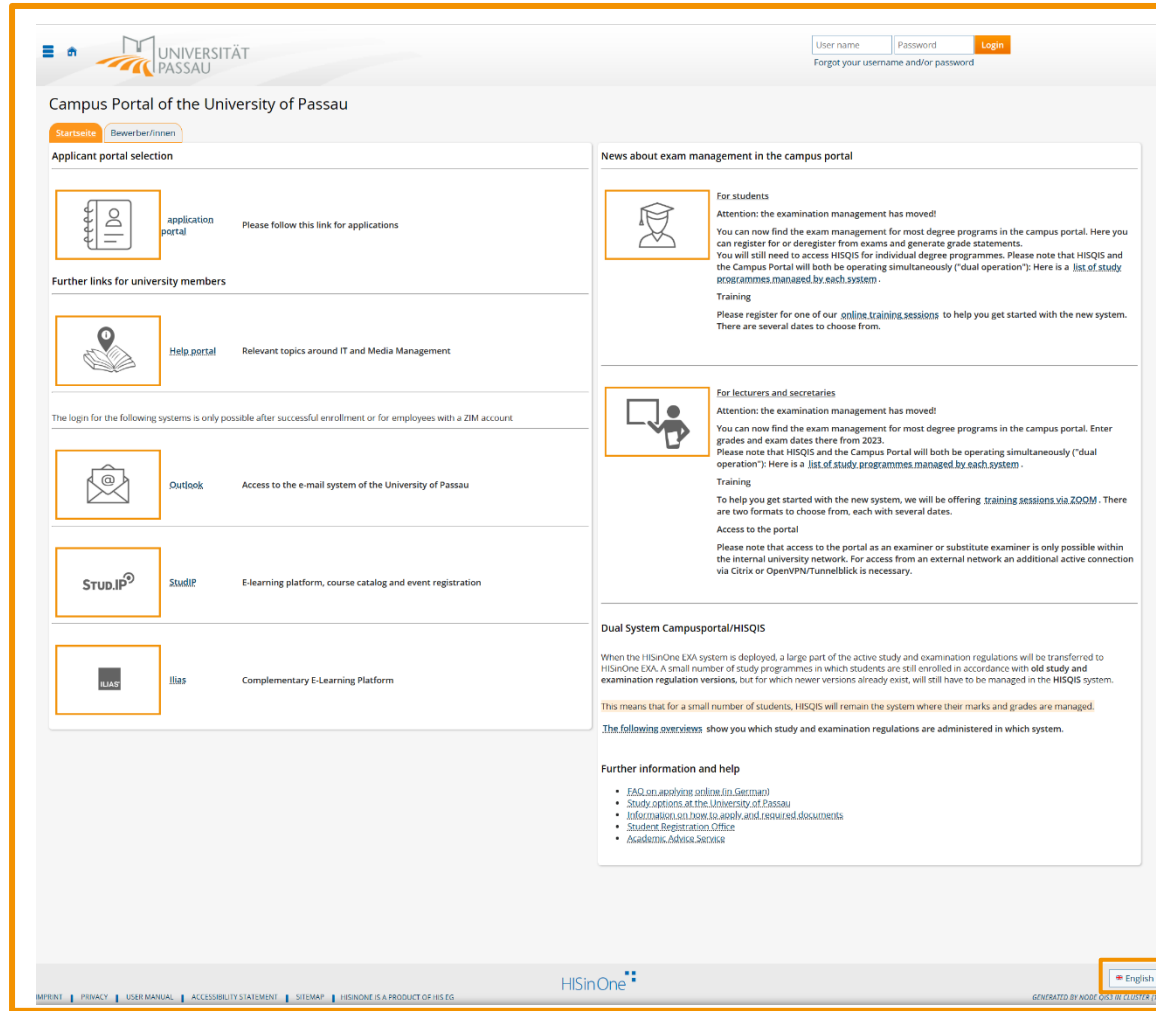
You can now find the exam management for most degree programs in the campus portal. Here you can register for or deregister from exams and generate grade statements. You will still need to access HISQIS for individual degree programmes. Please note that HISQIS and the Campus Portal will both be operating simultaneously ("dual operation"): Here is a [list of study programmes managed by each system](#).

**Training**

Please register for one of our [online training sessions](#) to help you get started with the new system. There are several dates to choose from.

[www.hilfe.uni-passau.de/campusportal](https://www.hilfe.uni-passau.de/campusportal)

## 3.2 Campusportal – language change



The screenshot shows the 'Campus Portal of the University of Passau' interface. At the top, there is a navigation bar with the university logo, a hamburger menu, and a home icon. On the right, there is a login section with fields for 'User name' and 'Password', a 'Login' button, and a link for 'Forgot your username and/or password'. Below the navigation bar, the main content area is divided into two columns. The left column, titled 'Applicant portal selection', contains links for 'application portal', 'Help portal', 'Outlook', 'StudIP', and 'Ilias'. The right column, titled 'News about exam management in the campus portal', contains information for students and lecturers/secretaries. At the bottom, there is a section for 'Dual System Campusportal/HISQIS' and a 'Further information and help' section with links to FAQs, study options, and registration information. A language selector at the bottom right shows 'English' selected. A large orange arrow points from the language selector to a box on the right that says 'change the language'.

UNIVERSITÄT  
PASSAU

User name Password Login  
Forgot your username and/or password

Campus Portal of the University of Passau

Startseite Bewerber/innen

Applicant portal selection

application portal Please follow this link for applications

Further links for university members

Help portal Relevant topics around IT and Media Management

The login for the following systems is only possible after successful enrollment or for employees with a ZIM account.

Outlook Access to the e-mail system of the University of Passau

StudIP E-learning platform, course catalog and event registration

Ilias Complementary E-Learning Platform

News about exam management in the campus portal

For students  
Attention: the examination management has moved!  
You can now find the exam management for most degree programs in the campus portal. Here you can register for or deregister from exams and generate grade statements.  
You will still need to access HISQIS for individual degree programmes. Please note that HISQIS and the Campus Portal will both be operating simultaneously ("dual operation"). Here is a [list of study programmes managed by each system](#).  
Training  
Please register for one of our [online training sessions](#) to help you get started with the new system. There are several dates to choose from.

For lecturers and secretaries  
Attention: the examination management has moved!  
You can now find the exam management for most degree programs in the campus portal. Enter grades and exam dates there from 2023.  
Please note that HISQIS and the Campus Portal will both be operating simultaneously ("dual operation"). Here is a [list of study programmes managed by each system](#).  
Training  
To help you get started with the new system, we will be offering [training sessions via ZOOM](#). There are two formats to choose from, each with several dates.  
Access to the portal  
Please note that access to the portal as an examiner or substitute examiner is only possible within the internal university network. For access from an external network an additional active connection via Click or OpenVPN/Tunnelblick is necessary.

Dual System Campusportal/HISQIS  
When the HISinOne EXA system is deployed, a large part of the active study and examination regulations will be transferred to HISinOne EXA. A small number of study programmes in which students are still enrolled in accordance with **old study and examination regulation versions**, but for which newer versions already exist, will still have to be managed in the HISQIS system.  
This means that for a small number of students, HISQIS will remain the system where their marks and grades are managed.  
[The following overviews](#) show you which study and examination regulations are administered in which system.

Further information and help

- [FAQ on applying online \(in German\)](#)
- [Study options at the University of Passau](#)
- [Information on how to apply and required documents](#)
- [Student Registration Office](#)
- [Academic Advice Service](#)

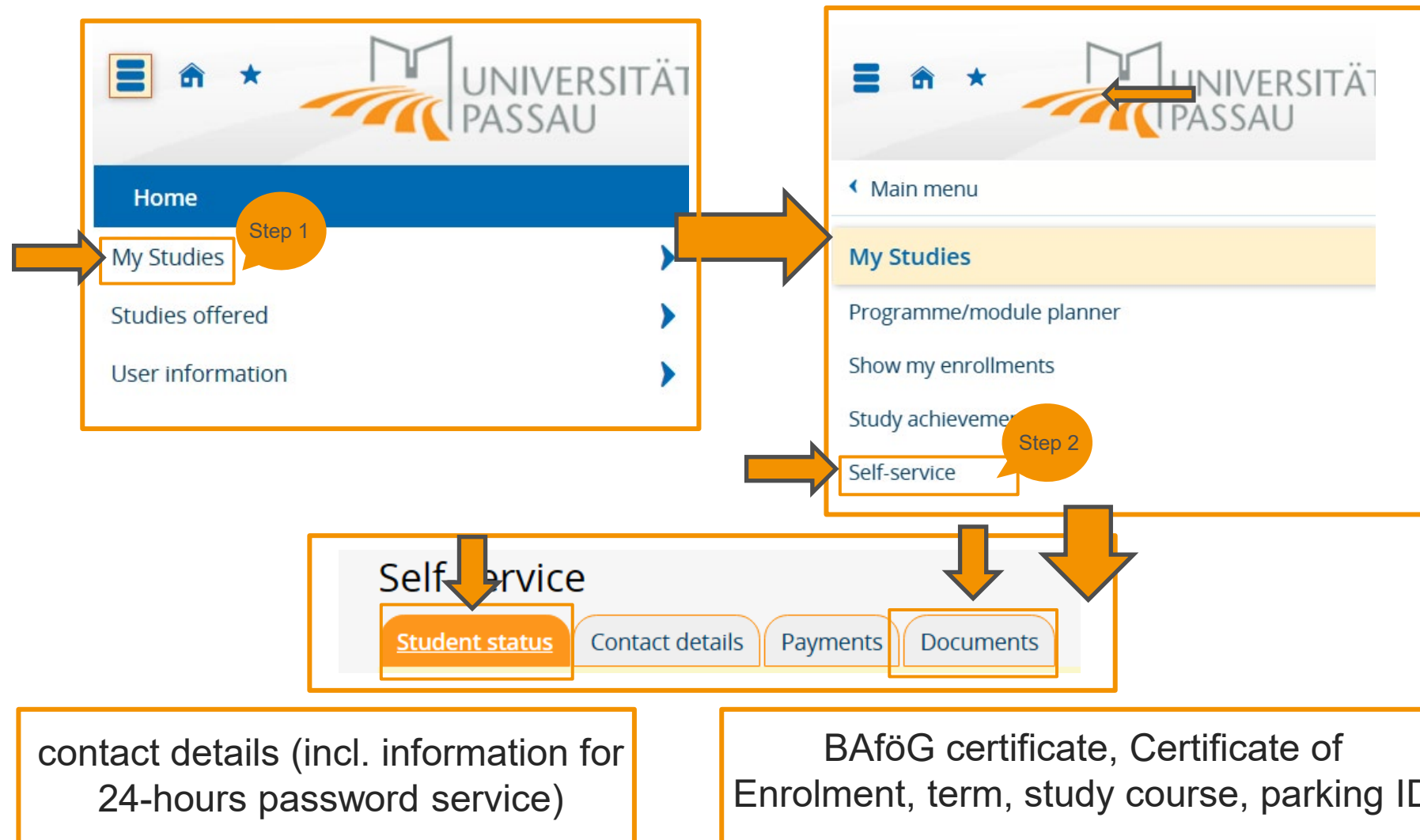
English

change  
the language

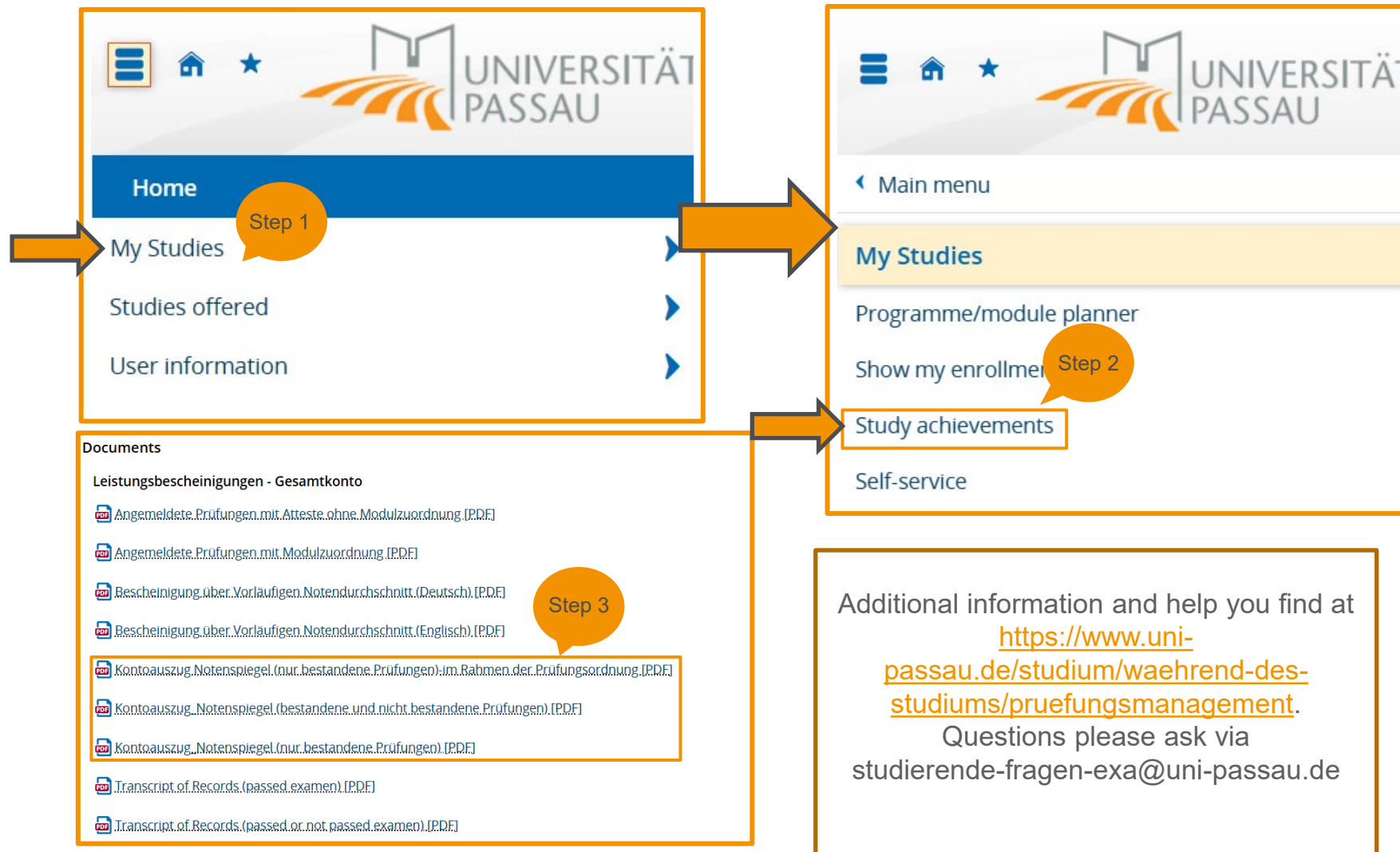
[www.hilfe.uni-passau.de/campusportal](http://www.hilfe.uni-passau.de/campusportal)



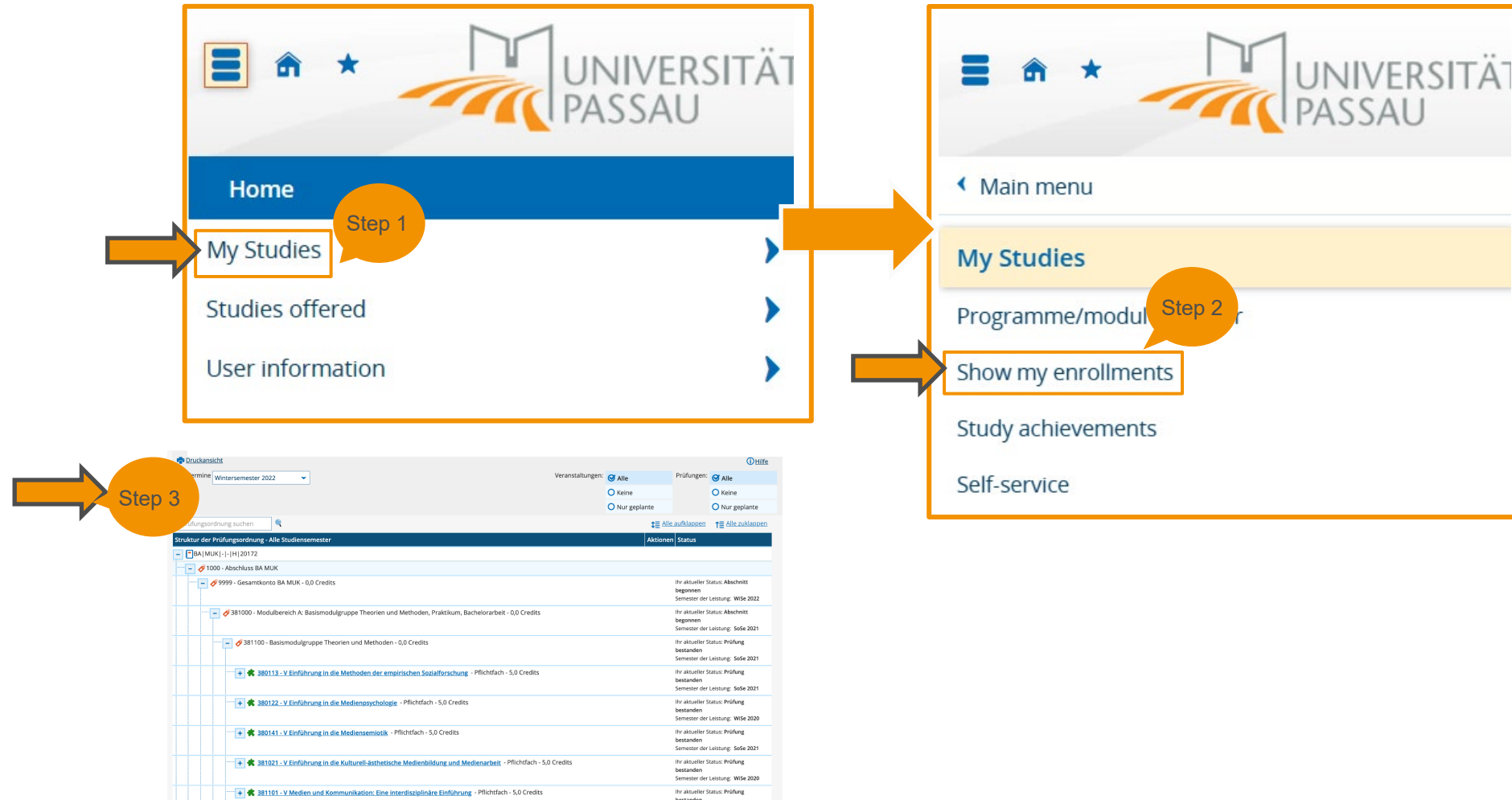
## 3.2 Campusportal – self service



## 3.2 Campusportal - study achievements



## 3.2 Campusportal - enrollments



ILIAS is a learning management system (LMS) that can be used to hold courses with the support of digital media.

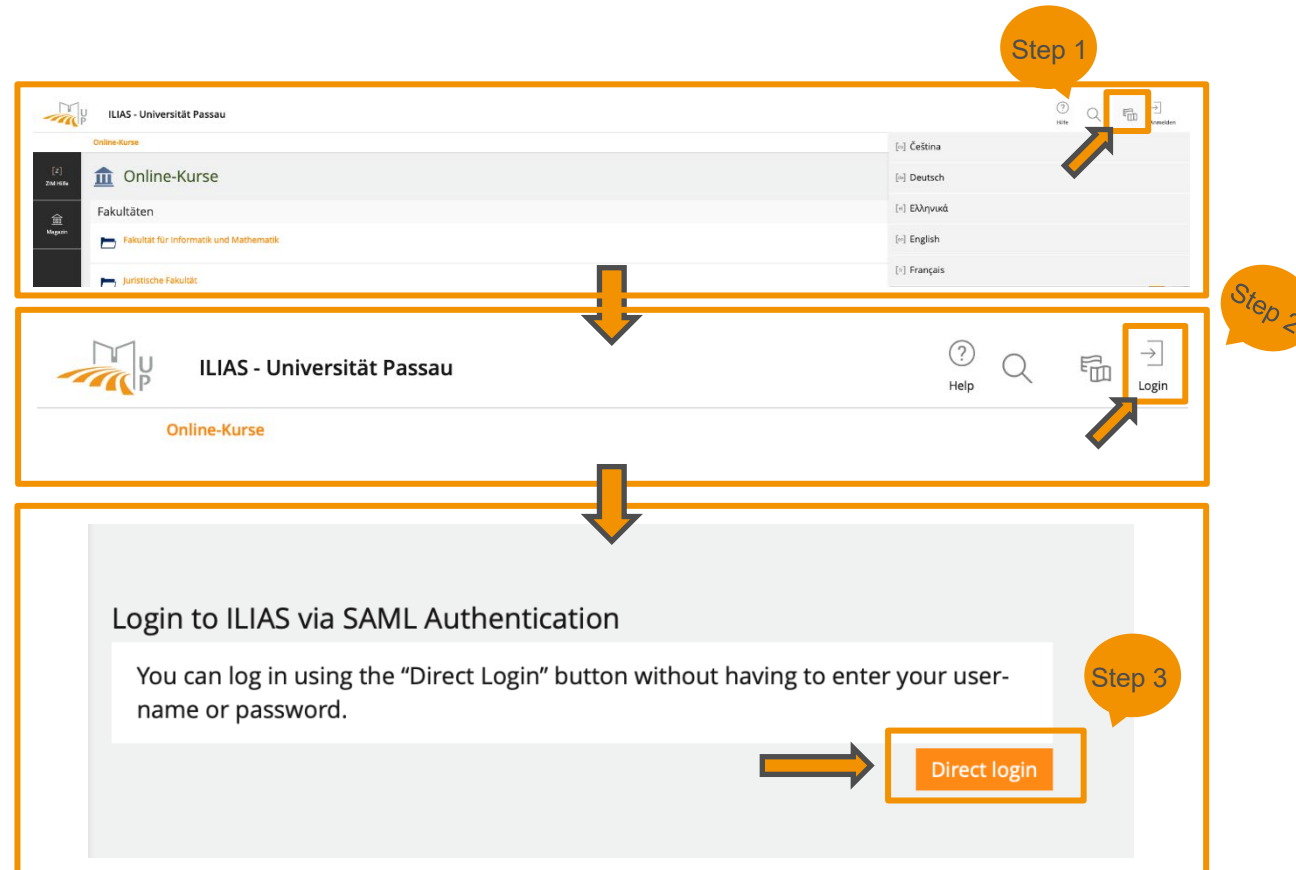
ILIAS complements Stud.IP through functions that enable online teaching:

- Recording of lectures and live broadcasts
- consultation of course material
- Wikis, test exercises, MediaCasts, Blogs
- Ideal exam preparation
- Adaptable cooperation, e.g. via discussion forums
- Interactivity and multimedia

[www.hilfe.uni-passau.de/ilias-hilfe](http://www.hilfe.uni-passau.de/ilias-hilfe)

## 3.4 ILIAS – Login

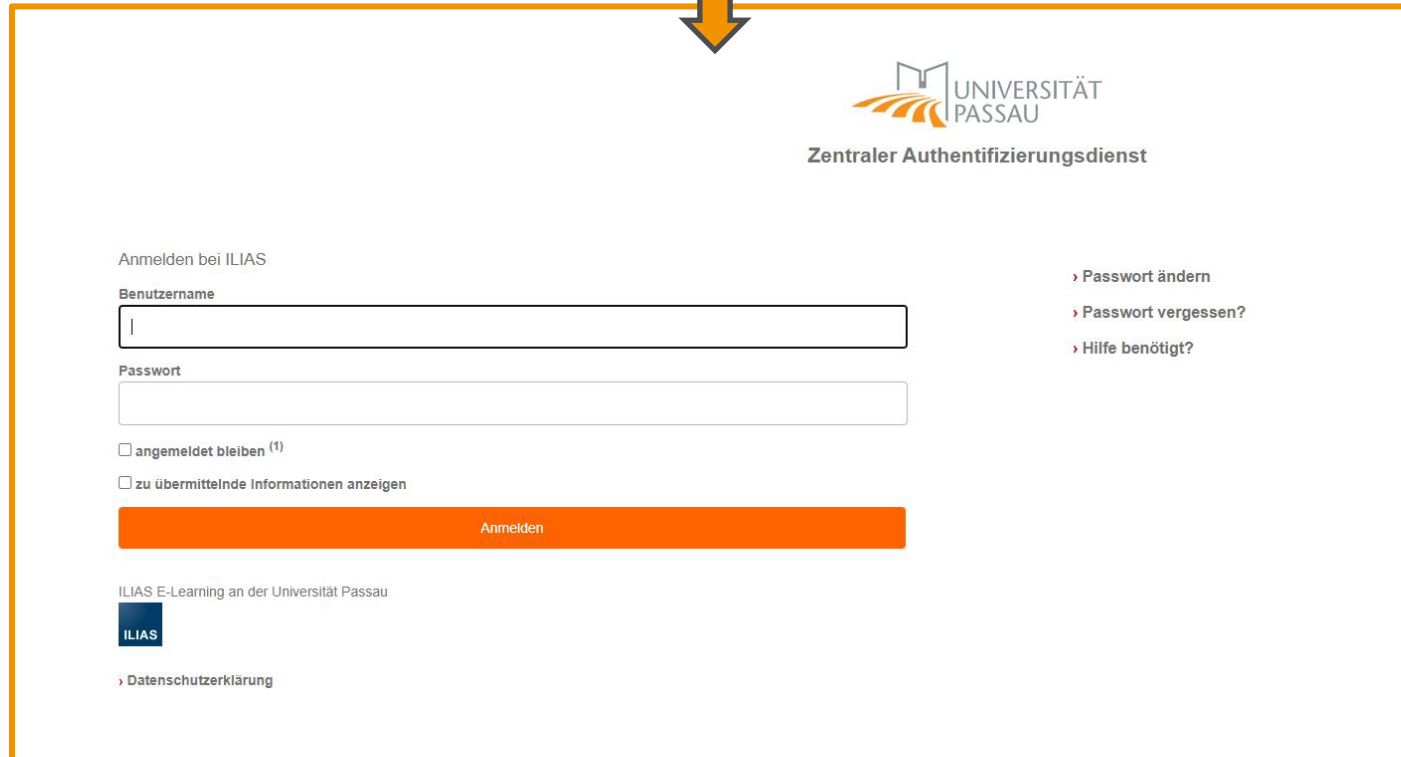
You can access ILIAS via this link: [ilias.uni-passau.de](https://ilias.uni-passau.de)



<https://ilias.uni-passau.de>

## 3.4 ILIAS – Log in

Step 4



UNIVERSITÄT  
PASSAU

Zentraler Authentifizierungsdienst

Anmelden bei ILIAS

Benutzername

Passwort

☐ angemeldet bleiben <sup>(1)</sup>

☐ zu übermittelnde Informationen anzeigen

Anmelden

ILIAS E-Learning an der Universität Passau

ILIAS

[Datenschutzerklärung](#)

[Passwort ändern](#)

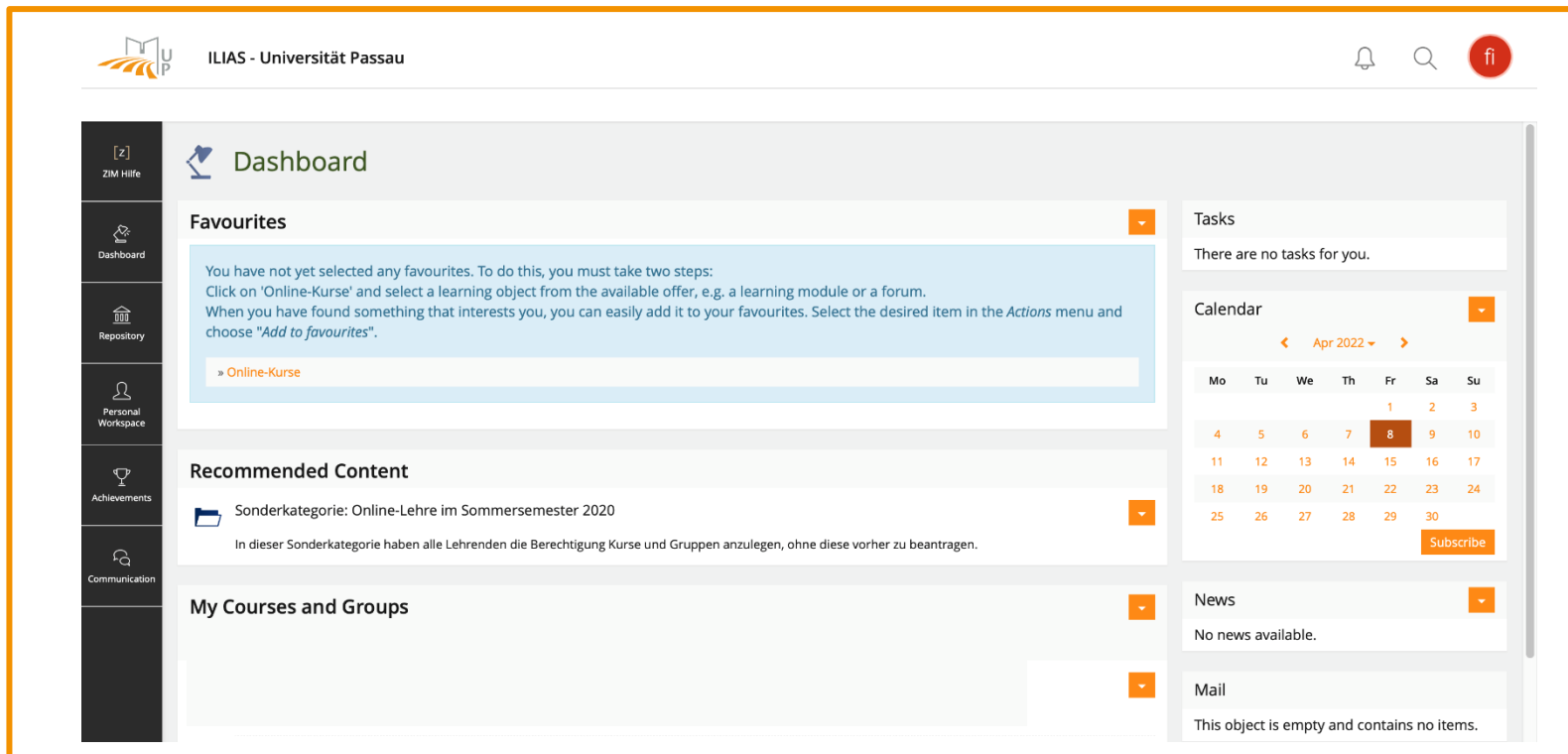
[Passwort vergessen?](#)

[Hilfe benötigt?](#)

<https://ilias.uni-passau.de>

## 3.4 ILIAS – Dashboard

Amongst other things, joined courses, the profile management, the calendar, your timetable etc. are displayed on your personal desktop.



The screenshot shows the ILIAS Dashboard for the University of Passau. The interface includes a top navigation bar with the university logo, the text "ILIAS - Universität Passau", and icons for notifications, search, and a user profile. A left sidebar contains icons for ZIM Hilfe, Dashboard, Repository, Personal Workspace, Achievements, and Communication. The main content area is titled "Dashboard" and features several sections: "Favourites" with a message about selecting favorites and a link to "Online-Kurse"; "Recommended Content" with a section for "Sonderkategorie: Online-Lehre im Sommersemester 2020"; and "My Courses and Groups". On the right side, there are sections for "Tasks" (no tasks), "Calendar" (showing a calendar for April 2022 with a "Subscribe" button), "News" (no news), and "Mail" (empty).

ILIAS - Universität Passau

**Dashboard**

**Favourites**

You have not yet selected any favourites. To do this, you must take two steps:  
Click on 'Online-Kurse' and select a learning object from the available offer, e.g. a learning module or a forum.  
When you have found something that interests you, you can easily add it to your favourites. Select the desired item in the *Actions* menu and choose "Add to favourites".

[» Online-Kurse](#)

**Recommended Content**

**Sonderkategorie: Online-Lehre im Sommersemester 2020**

In dieser Sonderkategorie haben alle Lehrenden die Berechtigung Kurse und Gruppen anzulegen, ohne diese vorher zu beantragen.

**My Courses and Groups**

**Tasks**

There are no tasks for you.

**Calendar**

Apr 2022

Mo	Tu	We	Th	Fr	Sa	Su
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

[Subscribe](#)

**News**

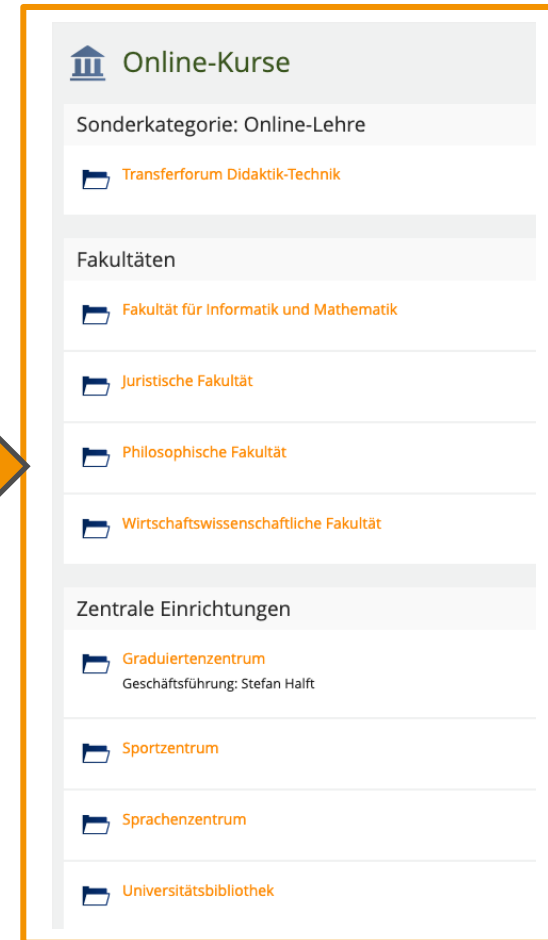
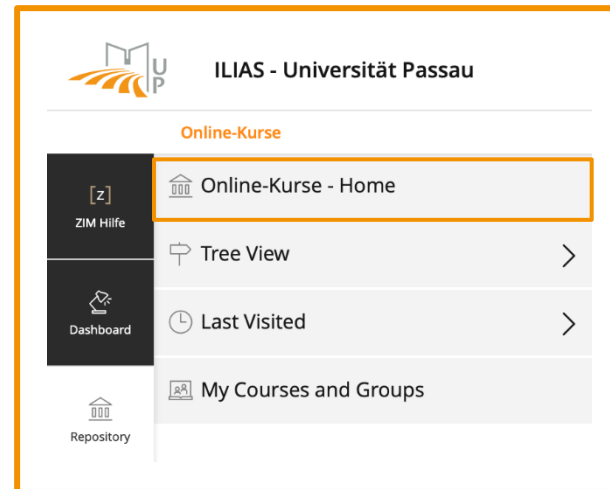
No news available.

**Mail**

This object is empty and contains no items.

## 3.4 ILIAS – Online-Courses

By clicking on „Online-Kurse – Home“ you will get a list of the courses categorized in faculties and institutions.





Zoom is the main tool for online teaching – it is a video conferencing system to maintain communication between lecturers and students online, e.g. in the form of online lectures.

- Live transmissions of lectures at scheduled times
- Participation in webinars
- Interactivity / synchronous communication
- Students can use Zoom for smaller group works
- Providing a zoom recording in Stud.IP

[www.hilfe.uni-passau.de/online-lehre-mit-zoom](http://www.hilfe.uni-passau.de/online-lehre-mit-zoom)

Registration for Zoom at: [uni-passau.zoom.us/](https://uni-passau.zoom.us/)

To use Zoom, please log in with your ZIM ID.



When logging in, please select  
**“log in via SSO.”**



<https://uni-passau.zoom.us>

## 3.5 Zoom – Login with ZIM-username

Then log in with your ZIM-username and password to access your user account:

 UNIVERSITÄT  
PASSAU  
Zentraler Authentifizierungsdienst

Anmelden bei ZOOM

Benutzername

Passwort

☐ angemeldet bleiben <sup>(1)</sup>

☐ zu übermittelnde Informationen anzeigen

Anmelden

› Passwort ändern

› Passwort vergessen?

› Hilfe benötigt?

Video Conferencing, Web Conferencing, Online Meetings, Screen Sharing - Zoom

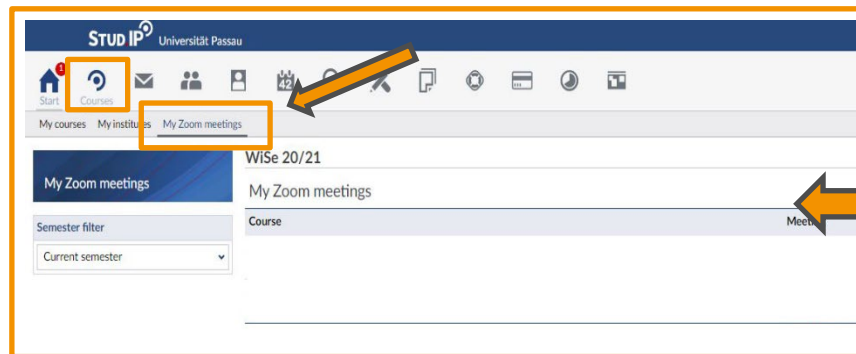
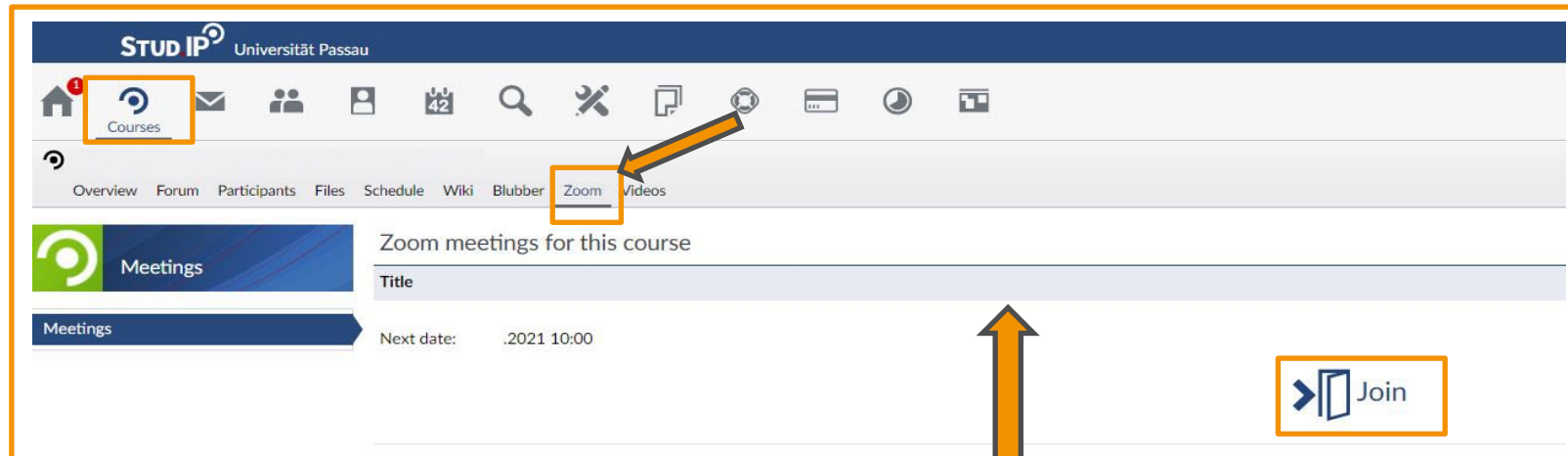
zoom

› Datenschutzerklärung

<https://uni-passau.zoom.us>

### 3.5 Zoom – Participating via Stud.IP

Log in with your ZIM-username in Stud.IP. You can participate directly from your Stud.IP course in Zoom meetings.



Option 1: directly within a course via the "Zoom" tab.

Option 2: under the tabs "My courses" and "My Zoom meetings".

In the Digital Campus, examinations can also be carried out online, thus enabling the performance assessment to be carried out without the need for a presence. Online exams can be taken via Klaus Online, Ilias or Vips (in Stud. IP).



Exam-relevant information is sent to the student e-mail.



**Please note:** The student e-mail via Outlook must be differentiated from messages in Stud.IP!

[www.hilfe.uni-passau.de/online-pruefungen](http://www.hilfe.uni-passau.de/online-pruefungen)

## 4. Working places



Data storage



LRZ Sync+Share



PC-Pools

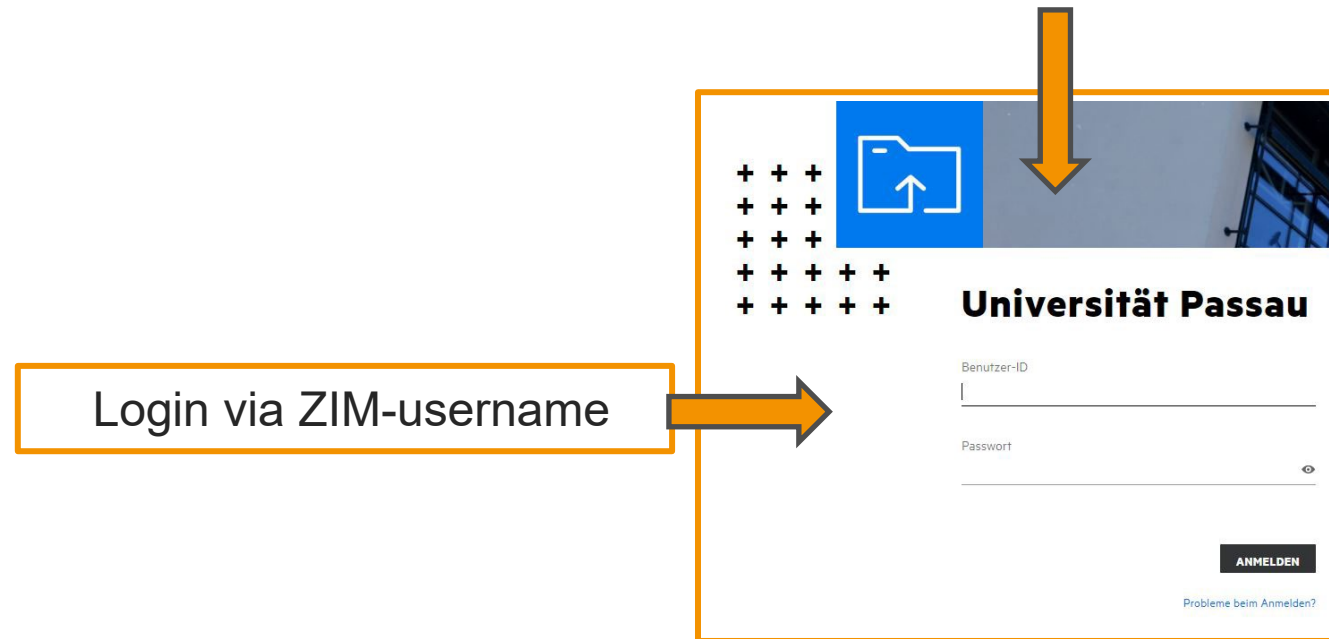


Campus printer

[www.hilfe.uni-passau.de/en/office-pcs](http://www.hilfe.uni-passau.de/en/office-pcs)

A personal storage area (drive H: ) is available for students on the servers of the University of Passau.

The H: drive is accessed via: [windat.uni-passau.de](https://windat.uni-passau.de)



<https://windat.uni-passau.de/filr/login>



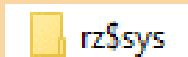
Data on the H: drive are regularly backed up by ZIM.



A recovery of the data is therefore partially possible.

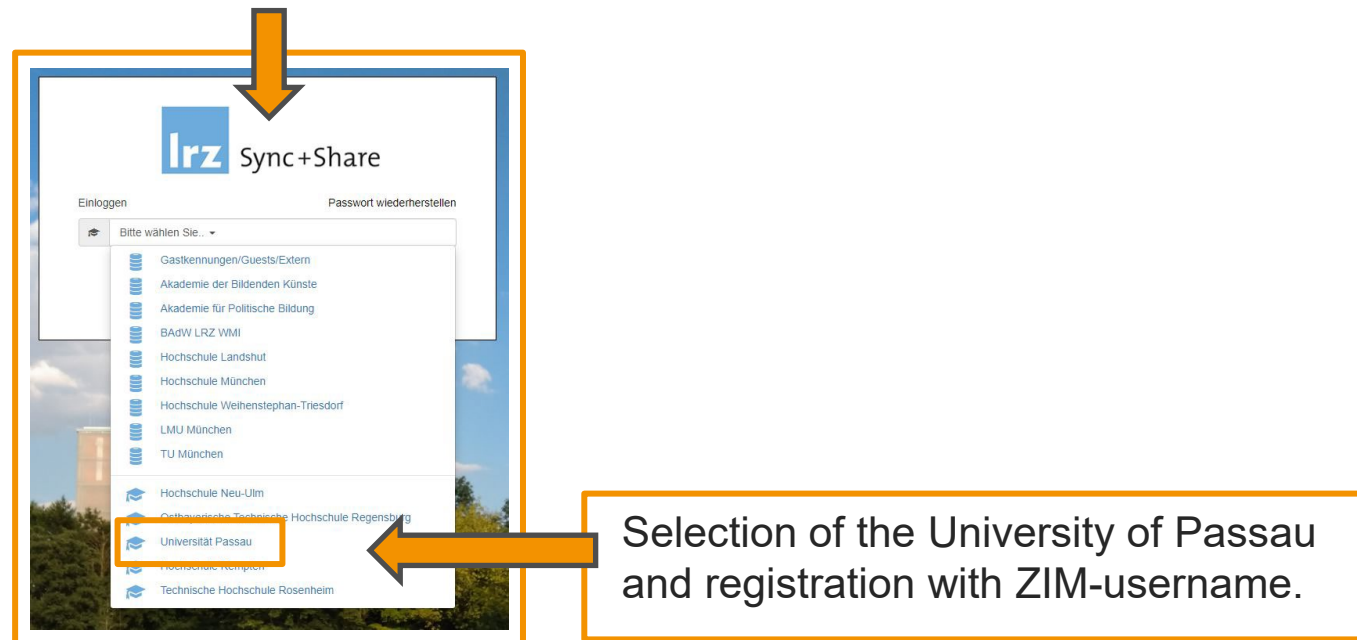


Please notice: do not delete any system data files. - e.g.:





The Leibniz Computing Center of the Bavarian Academy of Sciences (LRZ for short) offers online storage for employees and students of participating universities. You can access your online storage via: [syncandshare.lrz.de/login](https://syncandshare.lrz.de/login)



<https://syncandshare.lrz.de/login>

To log in to a pool PC you need your ZIM-username.



**Important:** Your data on the desktop and on the C: drive will be deleted after logging out on the PC!



**Please back up your data, e.g. to your H: drive.**

The opening hours of the PC pools are linked to the opening hours of the building.

[www.hilfe.uni-passau.de/en/office-pcs/computer-rooms](http://www.hilfe.uni-passau.de/en/office-pcs/computer-rooms)

You can **print**, **copy** or **scan** your documents using the multifunction printers/copiers distributed throughout the campus - the so-called campus printers.

- The campus printer is already installed in the PC pools.
- You are welcome to install the campus printer manually and use it e.g. on your private PC.

[www.hilfe.uni-passau.de/en/office-pcs/printers-and-scanners](http://www.hilfe.uni-passau.de/en/office-pcs/printers-and-scanners)

If you are in the university network, you only need your CampusCard. There are card terminals on the campus, where you can charge credit for the campus printers to your CampusCard. (Note: this does not refer to terminals used to revalidate your campus card!)

You can also use the campus printers from private computers via WLAN (OpenVPN, eduroam). You need both the CampusCard and the corresponding printer driver for campus printers.

[www.hilfe.uni-passau.de/en/office-pcs/printers-and-scanners](http://www.hilfe.uni-passau.de/en/office-pcs/printers-and-scanners)

### HOW DO I PRINT VIA THE CAMPUS PRINTER?

#### PERSONAL LAPTOP

Software installation



<https://www.hilfe.uni-passau.de/en/office-pcs/printers-and-scanners/campus-printers/>

Connect to the university network

On campus with  
Eduroam or  
OpenVPN

Off-campus  
with OpenVPN

#### POOL-PC

Log in with the ZIM account

1. Select "Campus Drucker"/"Campus printer" as the printer.
2. Enter the CampusCard card number (without letters) in the new window.
3. Insert CampusCard into a campus printer.
4. Select the "Druckmodus"/"Print mode" button (to the right of the "6") and confirm with the "checkmark" button.
5. After printing, select "Door" button to remove the CampusCard.



**Requirements:** You will need a CampusCard with sufficient credit. Please note that the print credit is maintained independently of the Mensa credit at the Copy Center. Terminals to top up your print credit can be found in all main buildings on the first floor, either near the gate or the campus printers.

**Help and Questions:** For help installing the printer software, contact ZIM Support (IM 046). For questions about printer credit or printer malfunctions, please contact the Copy Center Passau. (Tel.: 0851 509 1266).

## 5. Stay connected

---



E-Mail



WIFI



OpenVPN

All students of the University of Passau receive a personal e-mail account.  
The institutions of the University will send all information concerning your studies to your student e-mail address.



**Therefore, check your e-mail inbox regularly!**

With the help of the web-based access, the Outlook Web Access (OWA), you can easily retrieve your e-mails from any (mobile) Internet-enabled device: [email.uni-passau.de](mailto:email.uni-passau.de)

For registration at the student's e-mail system you need:  
your username (**ZIM-account** user01@ads.uni-passau.de)  
your password

[www.hilfe.uni-passau.de/arbeitsplaetze/e-mail/e-mail-fuer-studierende](http://www.hilfe.uni-passau.de/arbeitsplaetze/e-mail/e-mail-fuer-studierende)

Currently there are **three types** of student e-mail addresses (aliases only!):

➡ *@ads.uni-passau.de*

➡ *@gw.uni-passau.de*

➡ *@stud.uni-passau.de*

All of these can be accessed via [email.uni-passau.de](https://email.uni-passau.de)



Please note that the sender of a student e-mail address is ALWAYS  
*@ads. uni-passau.de!*

<https://email.uni-passau.de>



## 5.1 Outlook VS. Stud.IP messages

### WHERE ARE MY E-MAILS? WHY ARE THEY NOT IN STUD.IP?



Stud.IP is **not an e-mail inbox**. Here you will receive notifications or internal messages from courses.

Access via:  
**studip.uni-passau.de**

Detailed instructions with screenshots on how to forward your Stud.IP messages to your student email address can be found here:



[hilfe.uni-passau.de/studip/nachrichten](https://hilfe.uni-passau.de/studip/nachrichten)

Log in with the ZIM Account.



Outlook is your student e-mail inbox. Here you will receive important e-mails e.g. from the administration and you can also send e-mails yourself. Your student e-mail address is:  
**muster06@ads.uni-passau.de**

Access via:  
**email.uni-passau.de**

Detailed instructions with screenshots on how to forward your student emails to your private email address can be found here:



<https://www.hilfe.uni-passau.de/arbeitsplaetze/e-mail/outlook/funktionen-und-module/e-mail/>



ZIM-Support:  [support@zim.uni-passau.de](mailto:support@zim.uni-passau.de)  +49 851 509 1888  IM 046

You can access your mailbox in several ways:



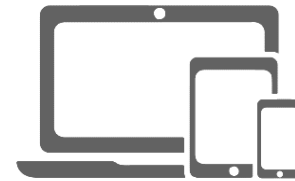
### Outlook Desktop App

If your device has the **Outlook Desktop app** installed, you can access Outlook from it.



### Outlook Web Access

With the help of **Outlook Web Access (OWA)**, you can retrieve e-mails conveniently from your mobile device.



### Mobile devices

You can receive your e-mails via your **mobile devices**.



### IMAP & SMTP

You can also access your e-mail **with other e-mail programs** besides Outlook (such as Thunderbird).

You can use a rule to **redirect or forward** your e-mails to a **private e-mail address**.  
The help portal explains the procedure step by step.

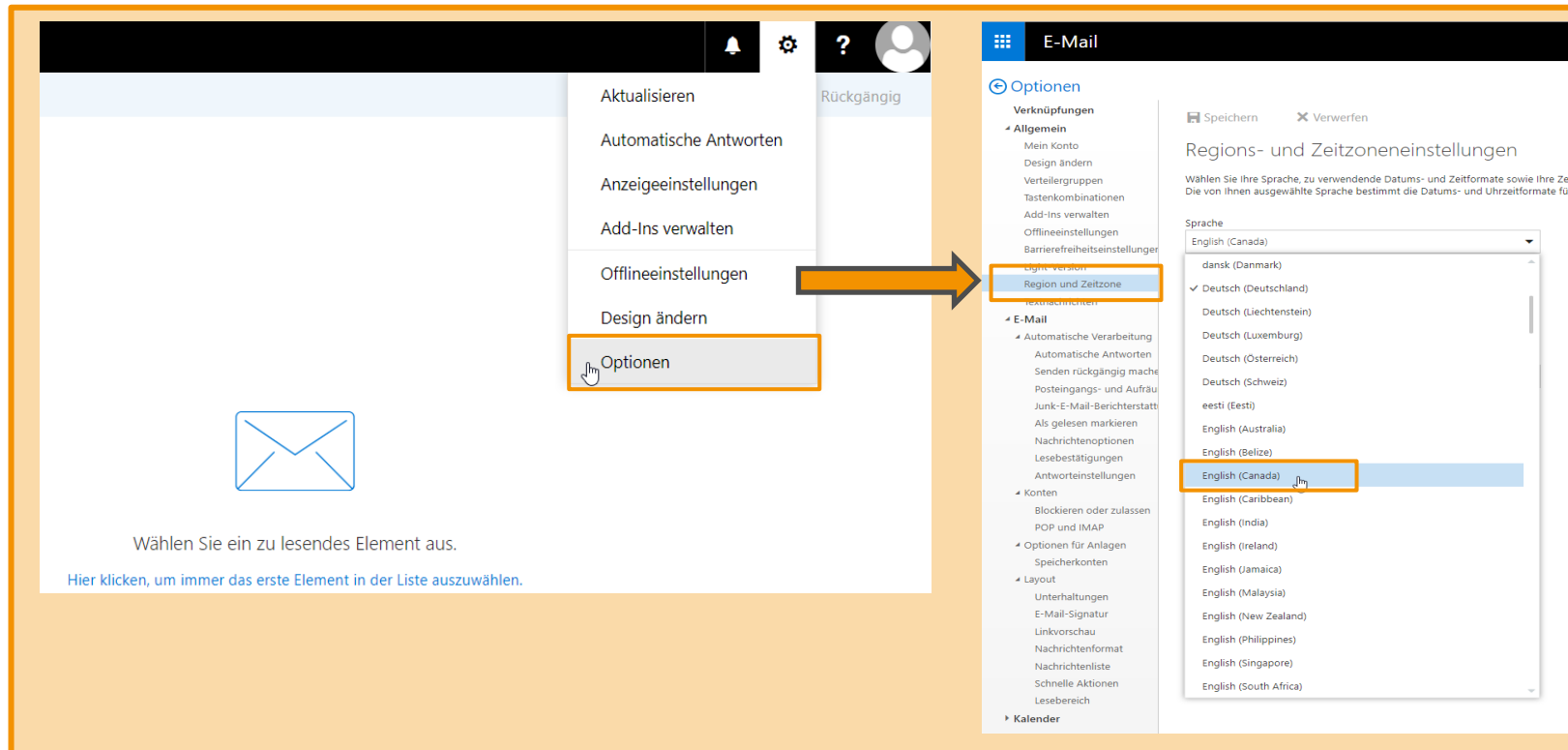
**Forward:** The e-mail will be redirected in the same way as if the “forward” option had been selected directly in Outlook. This means that the e-mail is changed when it is forwarded (subject is adjusted, message text is inserted as a quote).

**Redirect:** The e-mail is sent directly to the recipient (no change visible). For the recipient, it looks as if the sender sent the e-mail directly to him.

[www.hilfe.uni-passau.de/arbeitsplaetze/e-mail/outlook/funktionen-und-module/e-mail](http://www.hilfe.uni-passau.de/arbeitsplaetze/e-mail/outlook/funktionen-und-module/e-mail)

## 5.1 Forward & redirect – step by step

Beforehand you may switch to an english version of your e-mail reader:

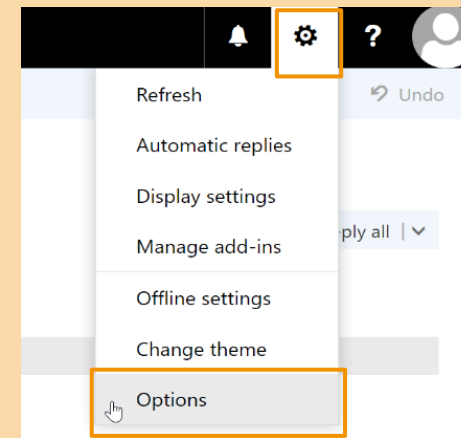


[www.hilfe.uni-passau.de/arbeitsplaetze/e-mail/outlook/funktionen-und-module/e-mail](http://www.hilfe.uni-passau.de/arbeitsplaetze/e-mail/outlook/funktionen-und-module/e-mail)

## 5.1 Forward & redirect – step by step

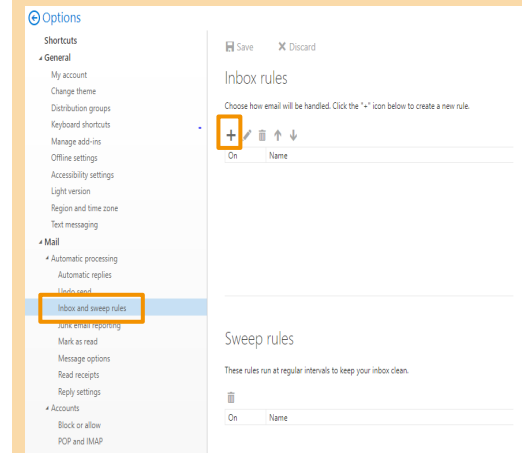
### Step 1

When you are logged in, click the **gear icon** at the top right of the browser window, then click **Options**.



### Step 2

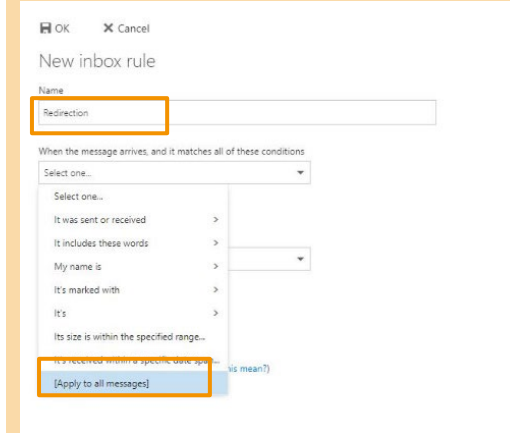
Click *Mail*, click *Automatic Processing*, and then click *Inbox and sweep Rules*.  
Now click on the **plus symbol** in the right area.



## 5.1 Forward & redirect – step by step

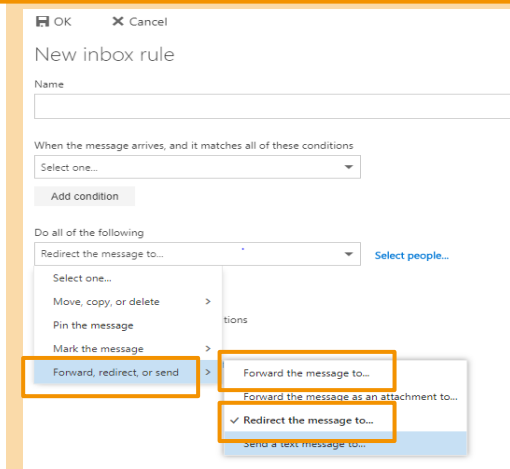
### Step 3

For example, enter redirection or forwarding as the name for the new inbox rule. Below you can select which e-mails this rule should apply. Select *Apply to all messages* here.



### Step 4

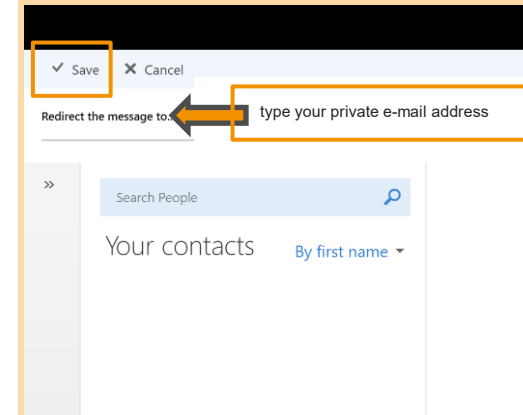
Then you choose what actions should happen to your e-mails. Select the *Forward, redirect or send* item here. In the next window, select *Redirect the message to* or *Forward the message to*.



## 5.1 Forward & redirect – step by step

### Step 5

Now enter your private e-mail address to which you want to redirect or forward your e-mails to.



✓ Save ✕ Cancel

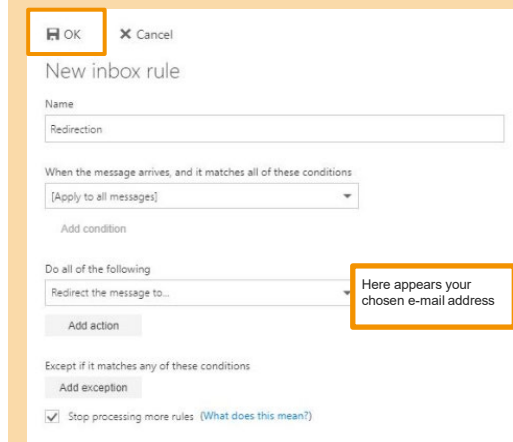
Redirect the message to:  type your private e-mail address

>> Search People 🔍

Your contacts By first name ▾

### Step 6

The rule has now been set correctly and you can click OK in the top left corner.



⌵ OK ✕ Cancel

New inbox rule

Name:

When the message arrives, and it matches all of these conditions

[Apply to all messages] ▾

Add condition

Do all of the following

Redirect the message to...  Here appears your chosen e-mail address

Add action

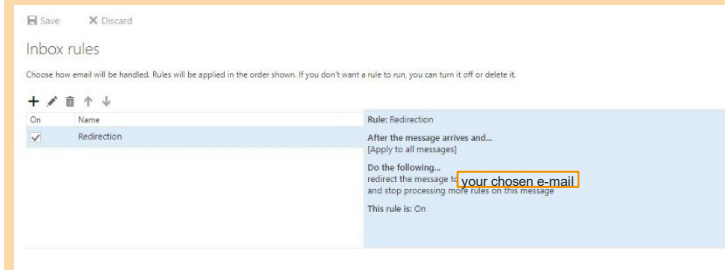
Except if it matches any of these conditions

Add exception

☒ Stop processing more rules (What does this mean?)

### Step 7

The rule has now been finalized and set up. Here you can see an overview of your inbox rule. To be absolutely sure that the redirection or forwarding you have just set up is correct, check the data you have entered again.





“Phishing” for passwords involves fishing for passwords and confidential data in supposedly legitimate e-mails. The scammers either ask you to click on a link as quickly as possible or to enter the data directly in the e-mail. Do not enter any data and do not click on any links as soon as you have doubts about the seriousness of an e-mail. If in doubt, ask us first.

**Signs:**

- Impersonal form of address
- Suspicious e-mail address
- Suspicious link
- Time pressure
- Threats

[www.hilfe.uni-passau.de/en/office-pcs/e-mail/security-and-spam-protection](http://www.hilfe.uni-passau.de/en/office-pcs/e-mail/security-and-spam-protection)

**PLEASE NOTE:** The name as well as the e-mail address of a sender **can be faked by scammers**. Phishing e-mails can therefore look as if they have been sent by supposedly high-ranking persons of the University of Passau.



A common scam used by scammers is to pretend to be an employee of the university and ask you to buy vouchers (e.g. Amazon, Google Play, etc.).

Therefore, always **be suspicious** if you receive such e-mails and **do not reply** to them!

[www.hilfe.uni-passau.de/en/office-pcs/e-mail/security-and-spam-protection](http://www.hilfe.uni-passau.de/en/office-pcs/e-mail/security-and-spam-protection)

The university offers you three **WiFi networks**:

- CampusUniPassau (used to setup eduroam and for VPN on campus)
- Eduroam (standard wireless network on campus)
- BayernWLAN (no registration needed, very simple)



Problems with eduroam or CampusUniPassau WiFi?

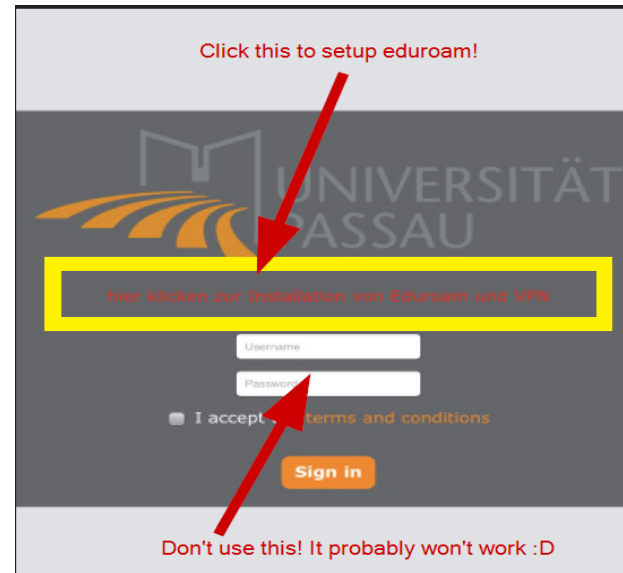
**BayernWLAN always works! Its bandwidth might be limited though.**

The platforms of the Digital Campus are freely accessible via the Internet. No access to the campus network is required!

[www.zim.uni-passau.de/dienstleistungen/netzwerk-und-server/netzwerkzugang/zugriff-auf-wlan](http://www.zim.uni-passau.de/dienstleistungen/netzwerk-und-server/netzwerkzugang/zugriff-auf-wlan)

When you connect to WiFi network CampusUniPassau you should get this:

**Purpose 1:**  
Setup eduroam



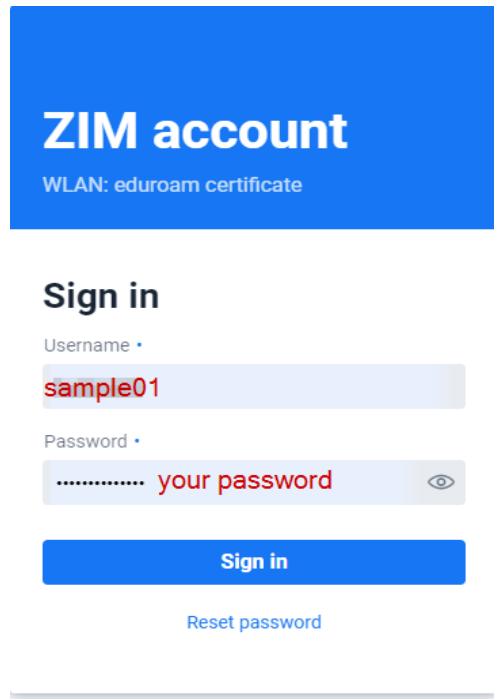
**Purpose 2:**  
Access to VPN  
service using  
OpenVPN/Tunnelblick  
(macOS)



**Hint:** on macOS and iOS/iPadOS devices this tends to be tedious. It might take some time and patience until this screen appears.

[www.zim.uni-passau.de/dienstleistungen/netzwerk-und-server/netzwerkzugang/zugriff-auf-wlan](http://www.zim.uni-passau.de/dienstleistungen/netzwerk-und-server/netzwerkzugang/zugriff-auf-wlan)

Key component for accessing **eduroam**: your **personal eduroam certificate** (valid for 3 years)!  
Get it on <https://www.uni-passau.de/cert>



**ZIM account**  
WLAN: eduroam certificate

**Sign in**

Username •

Password •

**Sign in**

[Reset password](#)

Certificate can be downloaded **worldwide** –  
it's not mandatory to do this on campus,  
you can even do it at home!

We offer plenty of guides on  
<https://www.uni-passau.de/eduroam>  
for common operating systems!

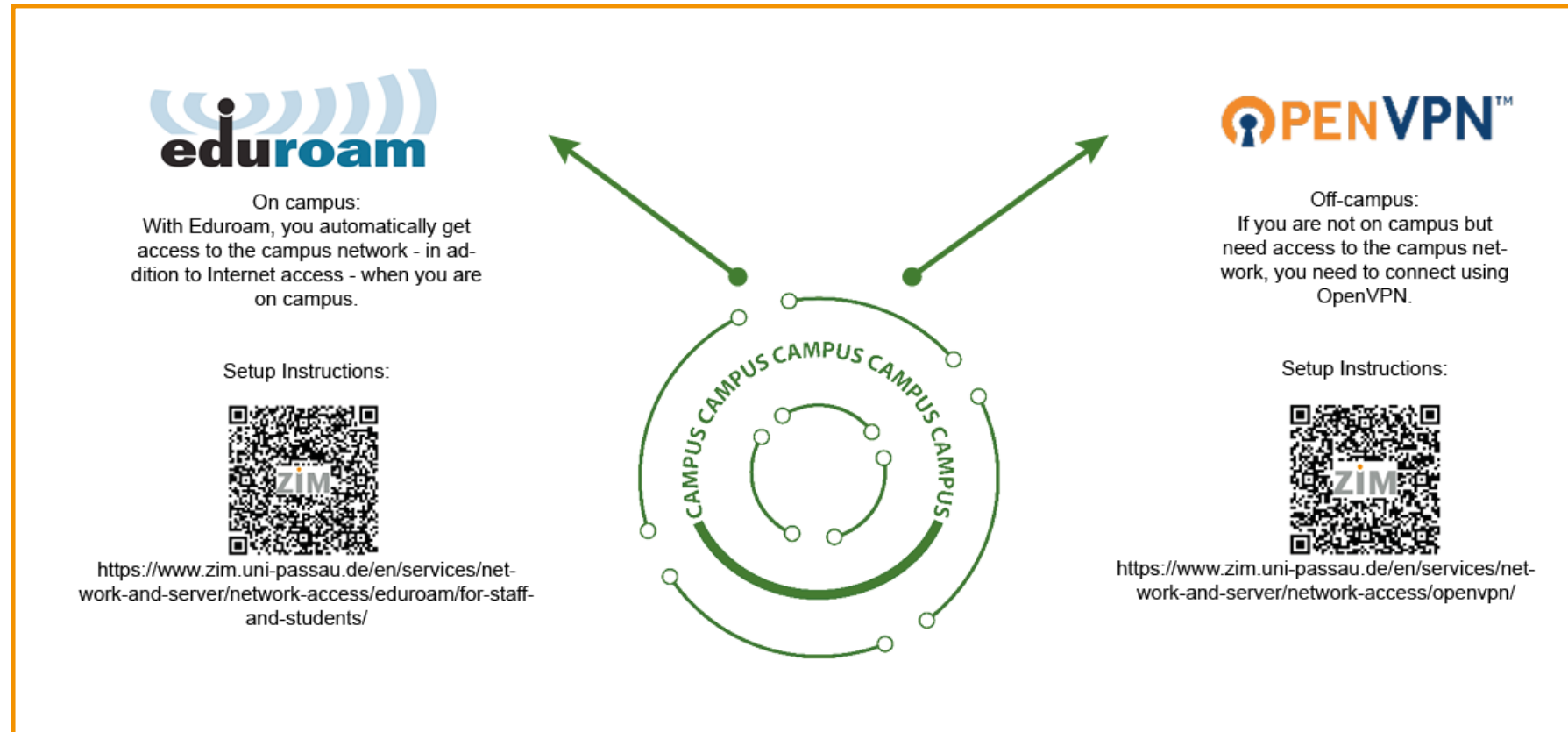
[www.zim.uni-passau.de/dienstleistungen/netzwerk-und-server/netzwerkzugang/zugriff-auf-wlan](http://www.zim.uni-passau.de/dienstleistungen/netzwerk-und-server/netzwerkzugang/zugriff-auf-wlan)

- When installing your certificate you'll need to enter a password - beware! Enter only your ZIM account id (e.g. sample01) – **NOT your id's password, use only lowercase characters!**
- **Windows:** we only support **Windows 10 and up**. Use the tool provided on our website to install the certificate.
- **iOS:** you'll need to **install** your certificate in Settings > General > Profiles & Device Management
- **macOS:** make sure to update to the **current macOS**, macOS 11 and above should be fine!
- **Android:** Certificate's purpose: choose **WLAN/WiFi – NOT VPN**
- **Android:** When asked for a domain, enter **uni-passau.de**
- **Android:** When prompted for your identity, enter **ZIM-Kennung@uni-passau.de** – e.g. sample01@uni-passau.de – beware: this is not a valid E-Mail address in Passau, it is just a “placeholder” in this case! Make sure there is no **SPACE** after the last characters .de!

[www.zim.uni-passau.de/dienstleistungen/netzwerk-und-server/netzwerkzugang/zugriff-auf-wlan](http://www.zim.uni-passau.de/dienstleistungen/netzwerk-und-server/netzwerkzugang/zugriff-auf-wlan)

- BayernWLAN is usually easy to use, no setup required. Its bandwidth (speed) might be limited though.
- You need to agree to Vodafone's terms and conditions – this tends to cause issues on Apple products (e.g. Macbooks)  
When affected: open Safari and enter this address:  
`hotspot.vodafone.de/bayern`

[www.zim.uni-passau.de/dienstleistungen/netzwerk-und-server/netzwerkzugang/zugriff-auf-wlan](http://www.zim.uni-passau.de/dienstleistungen/netzwerk-und-server/netzwerkzugang/zugriff-auf-wlan)



**BayernWLAN** offers free internet access without prior setup!



As a member of the University of Passau with ZIM user ID, you can use the WiFi internet access via **eduroam**.



**No WiFi? Follow our step by step guide!**

⇒ [installation instructions](#)

⇒ [video instruction](#)

[www.zim.uni-passau.de/en/services/network-and-server/network-access/eduroam](http://www.zim.uni-passau.de/en/services/network-and-server/network-access/eduroam)

### **Access to the university intranet and internet with OpenVPN:**

We provide you with secure access to the university network on the campus of the University of Passau and from home in the form of a Virtual Private Network (VPN).

#### **Installation on the university campus**


Connect to the campus  
network:  
Cable or WiFi

#### **Installation from home**

Connect to the Internet  
and get access to the  
university network

[www.zim.uni-passau.de/en/services/network-and-server/network-access/openvpn](http://www.zim.uni-passau.de/en/services/network-and-server/network-access/openvpn)

Direct access via <https://uni-passau.de/vpnclient/vpnclient/>

 **VPN-Zugang Uni Passau**

Home Setup

- Deutsch

VPN-Access University of Passau

General information about the VPN topology can be found here (only in german): [VPN-Zugang zum Universitätsnetz](#)

Setup with OpenVPN Software

You need OpenVPN and a set of university-specific configuration files. You can find all necessary files and guides in the table below.

Operating System	Software-Version	Setup Guide	Software	Sourcecode	Config	Known Problems / FAQ
Windows 10+	OpenVPN 2.5.8	<a href="#">here</a>	<a href="#">Download GPG Signature</a>		<a href="#">Download</a>	
Linux / FreeBSD	OpenVPN 2.5.8	<a href="#">here</a>	installation depends on your chosen distribution	<a href="#">Download GPG Signature</a>	<a href="#">Download</a>	
MacOS	Tunnelblick 3.8.8b	<a href="#">here</a>	<a href="#">Download</a>	<a href="#">GPL-Sourcecode</a>	<a href="#">Download</a> Stand: 24.07.2023	

[www.zim.uni-passau.de/en/services/network-and-server/network-access/openvpn](http://www.zim.uni-passau.de/en/services/network-and-server/network-access/openvpn)

The department “Zukunft: Karriere und Kompetenzen” offers various IT courses every semester.

Courses offered by this department, e.g.:

- Microsoft Office programs such as Excel, Word and Power Point
- Adobe programs such as Photoshop and Indesign

Registration on Stud.IP

More information on the website: <https://www.uni-passau.de/en/zkk>



[www.uni-passau.de/en/zkk/courses-and-seminars/key-competencies](https://www.uni-passau.de/en/zkk/courses-and-seminars/key-competencies)



ZIM-Support



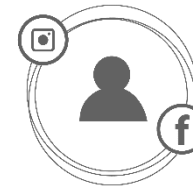
ZIM-News &  
RSS-Feed



Services for  
students



Help pages



Social Media

The ZIM team will be happy to answer any technical questions you may have about your studies!

Visit

<https://www.it-support.uni-passau.de/>

and

<https://www.hilfe.uni-passau.de/>

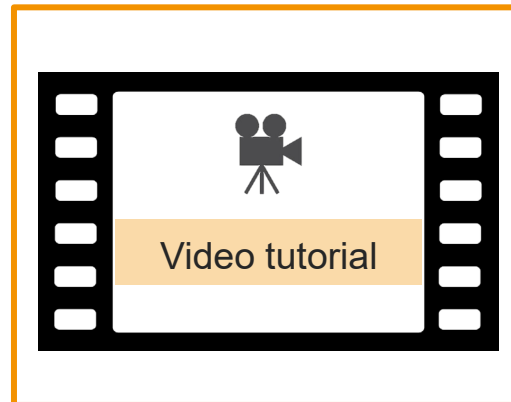
ZIM-News keeps you up to date regarding important news about the IT services of the Center for Information Technology and Media Services.

You are also welcome to subscribe to our RSS feed so that you don't miss any important news!

[www.zim.uni-passau.de/aktuelles](http://www.zim.uni-passau.de/aktuelles)

RSS feeds are an easy way to keep up to date with your favorite websites such as blogs or online magazines. The ZIM offers this function for reporting ZIM-News.

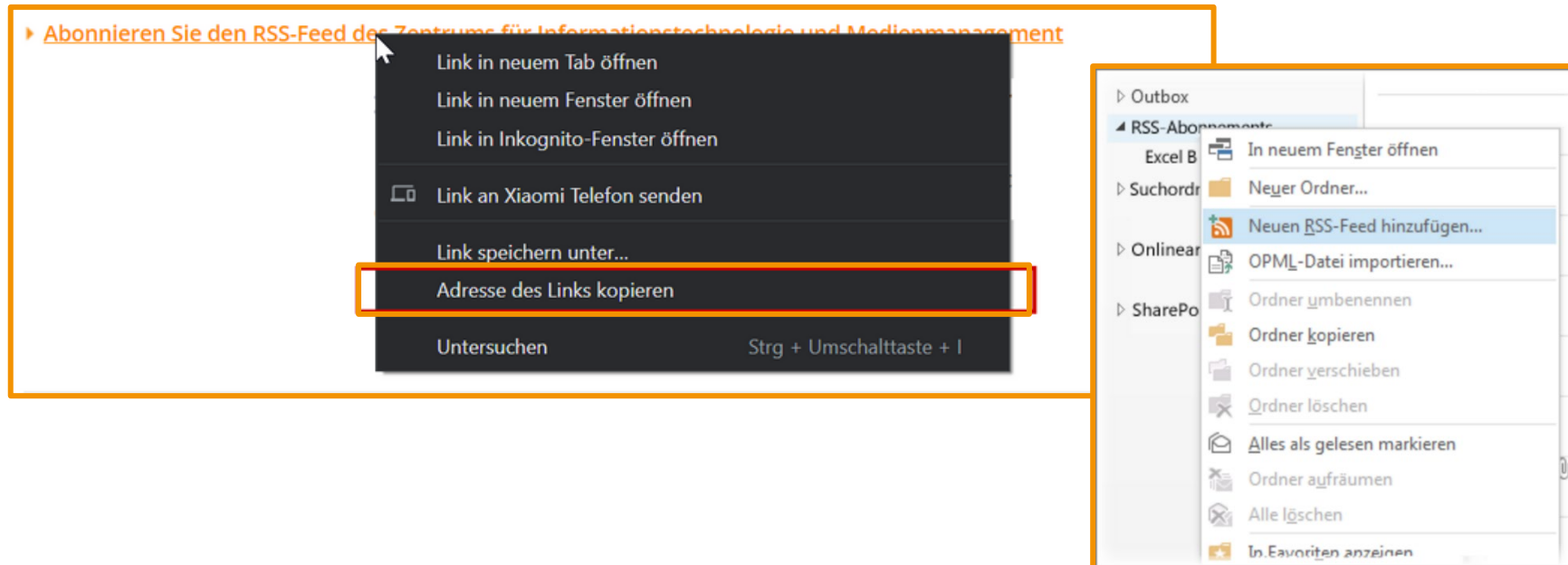
If you activate the RSS feed synchronization in Outlook, all subscribed feeds and their posts will be delivered directly to your Outlook RSS Subscriptions folder.



[www.hilfe.uni-passau.de/en/howto-rss-feed](http://www.hilfe.uni-passau.de/en/howto-rss-feed)

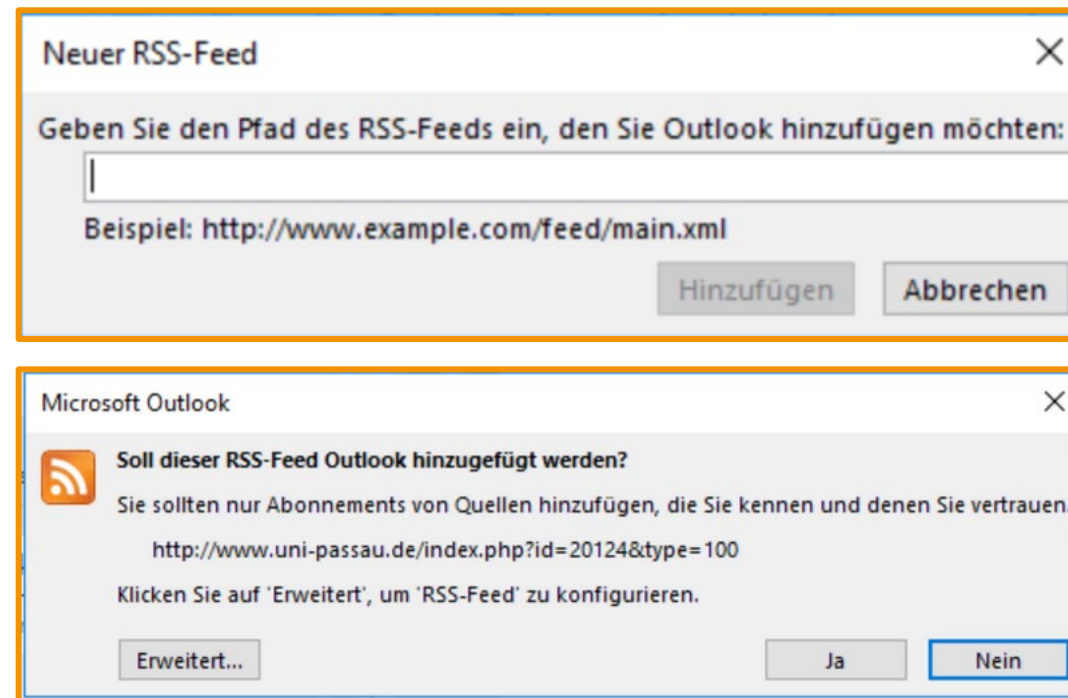


First, you have to copy the link at the beginning of the website ZIM-News.  
Then switch to the Outlook App and right-click on „Add a RSS Feed“.



[www.hilfe.uni-passau.de/en/howto-rss-feed](http://www.hilfe.uni-passau.de/en/howto-rss-feed)

You will now be asked in a separate window to enter the relevant URL. Here you paste the previously copied link with the right mouse button and "Paste" and then confirm your entry.



[www.hilfe.uni-passau.de/en/howto-rss-feed](http://www.hilfe.uni-passau.de/en/howto-rss-feed)

ZIM offers you various services to assist you during your studies. You can find a lot of information on our overview page!

- Digital Campus
- Network access
- 24h-passwordservice
- Campuscard
- Equipment rental
- Multimedia rooms
- etc.

[www.zim.uni-passau.de/en/services/services-for-students](http://www.zim.uni-passau.de/en/services/services-for-students)

Do you have questions on specific topics or are you interested in a specific topic of IT services?


Then please visit our **help pages**!

There you will find numerous step-by-step instructions and information on the most important topics related to your studies!



**Hint:** If you are looking for a specific term, you can also use the **keyword index** to make your search easier!








Follow us on Social Media!  
We will post news periodically on Instagram!



zim.universitaet.passau [Folgen](#) [Nachricht senden](#) ...

98 Beiträge 678 Follower 116 Gefolgt

**ZIM-Support**  
Produkt/Dienstleistung  
Zentrum für Informationstechnologie und Medienmanagement @universitaet.passau  
Tel.: +49 851 509-1888  
IM R046  
Impressum... mehr  
Innstraße 33, Passau, Germany 94032  
🌐 [www.zim.uni-passau.de](http://www.zim.uni-passau.de)

 O-Woche 2024  O-Week 2024  IT Security  Support  Infoflyer  Wartungsfen...  Digitaler Cam...

Instagram



## *ZIM pages for freshmen at a glance*



# Information for new students

## General information about the orientation week






Here you will find an overview of the courses offered during the orientation week. Please note that this time the orientation week will take place virtually owing to the corona crisis.

**Information events during the Orientation Week:**

The Orientation Week for all new students (which coincides with the last week of the Orientation Week for all international students) takes place one week before classes start each semester. In the course of this week, we offer live events and introductory workshops where you can get to know the University's IT services as well as our virtual learning environments, Moodle and iL2U.

## ZIM information channels

Here the ZIM informs:

**ZIM News Website Campusspring Instagram Facebook**






ZIM News: The ZIM News is a weekly newsletter that contains all the important information for students. It is available in German and English. You can find it on the ZIM website or subscribe to it via email.

Website: The ZIM website is the central hub for all information about the ZIM. It contains information about the ZIM's services, the orientation week, and the ZIM's contact information.

Campusspring: Campusspring is a platform where you can find information about the ZIM's services, the orientation week, and the ZIM's contact information.

Instagram: The ZIM's Instagram account is a great way to stay up to date on the latest news and events.


Facebook: The ZIM's Facebook page is a great way to stay up to date on the latest news and events.

## Information for students

In our **IT-Support** for students, you can find all important information about IT and media services at the University of Bayreuth. We will explain to you briefly where you can find everything you need for your studies.

Now you can register and what could be interesting for you as well as your **Final-IP**.



### Information for new students



# Orientation Week

In the first weeks before and during the start of lectures, we accompany all first semester students during their introduction phase at the University of Passau.

We offer two zoom-meetings for the introduction in your study:


English language events:

- **Wednesday, 13.04.2022, 2 p.m. - 4 p.m.**  
**Introduction IT Services of the University of Passau**  
<https://calendar.google.com/calendar?cid=93972551147171&ical=93972551147171&icalid=93972551147171>  
Meeting ID: 912 223 1471  
Identification code: 805980
- **Thursday, 14.04.2022, 10 a.m. - 12 a.m.**  
**Introduction IT Services of the University of Passau**  
<https://calendar.google.com/calendar?cid=93972551147171&ical=93972551147171&icalid=93972551147171>  
Meeting ID: 900 01 43 7882  
Identification code: 598375


The **Orientation Week** for all **new students** (which coincides with the last week of the Orientation Weeks for international students) takes place one week before classes start each semester. The **ZiM** is keen to help you come to grips with the digital side of your studies. In the course of this week, we will help you to explore your information environment and introductory workshop and answer your questions about our IT services, your e-mail account and our virtual learning environments, Study.IP and iLIAS.

## Introduction to IT Services

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UNIVERSITÄT  
PASSAU



ZiM  
German Center for  
Information Management

Online and off  
campus

*Orientation week*



**Virtual tour**

