

## Essentials

### ZIM-Account

Most systems in our digital campus (e.g. Stud.IP, E-Mail) require your username called "ZIM-Kennung" (e.g. muster06) for signing in. You receive this username automatically with the matriculation at the University of Passau.

[www.zim.uni-passau.de/en/systems-login](http://www.zim.uni-passau.de/en/systems-login)

### Forgot your password?

Use our 24h password service!

Always keep your private e-mail address and cell phone number up to date in the campus portal: <https://campus.uni-passau.de>! You can then change your password at any time in an emergency:

[www.zim.uni-passau.de/en/account](http://www.zim.uni-passau.de/en/account)

### RSS-Feed

Feel free to subscribe to our RSS feed and miss out no more important messages in the future! You can find detailed instructions on how to subscribe to the RSS feed online.

[www.hilfe.uni-passau.de/en/howto-rss-feed](http://www.hilfe.uni-passau.de/en/howto-rss-feed)

### CampusCard

You apply for your CampusCard in the card portal on Stud.IP. For more detailed information on how to receive your CampusCard, please refer to the announcements on the website.

### Functions of your CampusCard:

- Pay at canteen (Mensa) and cafeterias
- Pay for printing and copying services
- University library card
- Access to sports center
- Access to the student's underground parking (application required)
- Bus ticket (only after validation)
- Access to the bicycle cellar in the Nikolakloster
- Access to ZMK studios (after authorization)

[www.hilfe.uni-passau.de/en/campuscard/campuscard-versions/students](http://www.hilfe.uni-passau.de/en/campuscard/campuscard-versions/students)



## ZIM & Support

### Help Pages

Are you looking for instructions regarding Stud.IP, CampusCard, WiFi etc.? To help you successfully complete your studies, we provide detailed instructions and tips on our „Hilfe-Portal“:

[www.hilfe.uni-passau.de](http://www.hilfe.uni-passau.de)

### ZIM-Overview

As the digital center, the ZIM supports teaching and research operations and develops all information technologies around the campus.

[www.zim.uni-passau.de/zim-ueberblick](http://www.zim.uni-passau.de/zim-ueberblick)

If you are interested in an IT career at the University of Passau, visit our careers page and start a secure IT job now!

[www.zim.uni-passau.de/karriere](http://www.zim.uni-passau.de/karriere)

### Support for Students

As the digital centre of the campus is our job to help you with any technical problem in the best way possible.

Please visit our support portal

[www.it-support.uni-passau.de/en/zim-support](http://www.it-support.uni-passau.de/en/zim-support)

## ZIM - Centre for Information Technology and Media Services



## IT SURVIVAL GUIDE

Everything you need to get through your university life in an easy and organized way



## Digital Campus

### Campusportal

You can use the Campusportal to print and download certificates (e.g. for matriculation), register for your exams and manage them. You can also change your cell phone number and private e-mail address for the 24-hour password service here.



Direct access: [campus.uni-passau.de](https://campus.uni-passau.de)

Detailed instructions can be found at:  
[www.hilfe.uni-passau.de/campusportal](https://www.hilfe.uni-passau.de/campusportal)

All topics relevant to examination law such as recognition, certificate applications, etc. can be found on the websites of the Examinations Office:

[www.uni-passau.de/en/examinations-office](https://www.uni-passau.de/en/examinations-office)

### Stud.IP

Stud.IP is used for signing up for classes and lectures, creating your weekly schedule and accessing learning material. You can also manage your CampusCard on Stud.IP (e.g. blocking in case of loss). You will also receive course-related internal messages via Stud.IP. They will also be sent to your student e-mail address if you have activated this option.



Direct access: [studip.uni-passau.de](https://studip.uni-passau.de)

### ILIAS

ILIAS complements Stud.IP by providing functions for virtual teaching. Classes may be supplemented with additional learning contents and class recordings.



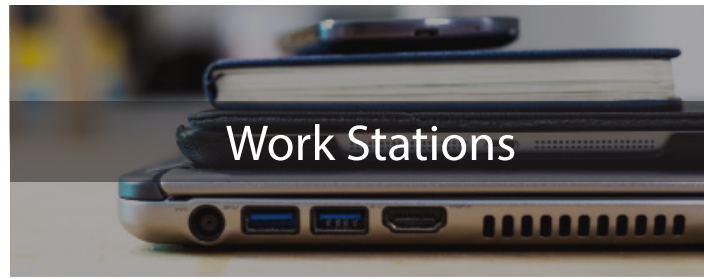
Direct access: [ilias.uni-passau.de](https://ilias.uni-passau.de)  
[www.hilfe.uni-passau.de/ilias-hilfe](https://www.hilfe.uni-passau.de/ilias-hilfe)

### Zoom

Zoom is available for online courses. Meetings and webinars can take place virtually via Zoom and can be accessed directly through Stud.IP.



Direct access: [uni-passau.zoom.us](https://uni-passau.zoom.us)  
[www.hilfe.uni-passau.de/online-lehre-mit-zoom](https://www.hilfe.uni-passau.de/online-lehre-mit-zoom)



## Work Stations

### File Storage / Cloud Storage

Filr/Windat offers you a platform to access your data worldwide. It offers you protected data storage, mobile availability via apps, controlled sharing, commenting functions for files and much more.



<https://www.hilfe.uni-passau.de/en/networkdrives/online-access/>

For larger amounts of data, the „Leibniz-Rechenzentrum der Bayerischen Akademie der Wissenschaften“ (short: LRZ) offers 50 GB online storage for students of participating universities.

Direct access: [syncandshare.lrz.de/login](https://syncandshare.lrz.de/login)

[www.hilfe.uni-passau.de/en/office-pcs/files-documents/lrz-sync-share](https://www.hilfe.uni-passau.de/en/office-pcs/files-documents/lrz-sync-share)

### Campus Printers

There are campus printers available in the university building. You can print from the pc-pools as well as private computers. You pay with your CampusCard.



<https://www.uni-passau.de/drucken-kopieren>

### PC-Pools

These public computer rooms are available to both students and employees of the University of Passau.



The opening hours, locations of the PC pools and further information can be found at:

[www.hilfe.uni-passau.de/en/office-pcs/computer-rooms](https://www.hilfe.uni-passau.de/en/office-pcs/computer-rooms)



## Stay Connected

### WiFi

With eduroam we provide free and secure internet access. If you have problems installing eduroam, you can also use the free BayernWLAN.



[www.zim.uni-passau.de/en/wifi](https://www.zim.uni-passau.de/en/wifi)

### E-mail

With your matriculation you receive your student e-mail address in the following form: muster06@ads.uni-passau.de  
Important: You receive all your emails from the university to this email address!



Direct access: [email.uni-passau.de](mailto:email.uni-passau.de)

[www.hilfe.uni-passau.de/en/office-pcs/e-mail](https://www.hilfe.uni-passau.de/en/office-pcs/e-mail)

### IT-Courses

As a student at the University of Passau, you can choose from a wide range of different seminars and courses each semester via the "Future: Careers and Competencies".



[www.uni-passau.de/en/zkk](https://www.uni-passau.de/en/zkk)

You can find self-study guides for the use of Microsoft Office programs in our help portal:

<https://www.hilfe.uni-passau.de/arbeitsplaetze/programme/microsoft-office/anleitungen>

Students can use the Herdt Campus learning media portal on the campus network or remotely to access resources for further training in IT topics. For questions regarding the use of the portal, please contact [ubinfo@uni-passau.de](mailto:ubinfo@uni-passau.de).



### Service for students

The ZIM offers you numerous services to support you during your studies.



[www.zim.uni-passau.de/en/services/services-for-students](https://www.zim.uni-passau.de/en/services/services-for-students)