

ZIM - Centre for Information Technology and Media Services



IT SURVIVAL GUIDE

Everything you need to get through your
university life in an easy and organized way



MFA & Campuscard

Multifaktorauthentifizierung - MFA

Multi-factor authentication is mandatory for all students.

Upon your first login, for example to the campus portal, you will be prompted to set up an MFA method. Important: Log in with your new ZIM ID (muster06@ads.uni-passau.de).



Then please follow the instructions:

hilfe.uni-passau.de/mfa

IT-Support

As the digital centre of the campus ist is our job to help you with any technical problem in the best way possible.



Please visit our support portal

it-support.uni-passau.de/en/zim-support

You can also contact our AI chat platform: "ZIMI"



It helps you 24/7 with your IT inquiries:

zimi.uni-passau.de

CampusCard

You apply for your CampusCard in the card portal on Stud.IP. For more detailed information on how to receive your CampusCard, please refer to the announcements on the website.



Functions of your CampusCard:

- Pay at canteen (Mensa) and cafeterias
- Pay for printing and copying services
- University library card
- Access to sports center
- Access to the student's underground parking (application required)
- Bus ticket (only after validation)
- Access to the bicycle cellar in the Nikolakloster
- Access to ZMK studios (after authorization)



hilfe.uni-passau.de/en/campuscard/campuscard-versions/students



ZIM Account & Support

ZIM Account

Most systems in our digital campus (e.g. Stud.IP, Campusportal) require your username called "ZIM-Kennung"

(e.g. **muster06@ads.uni-passau.de**) for signing in. You receive this username automatically with the matriculation at the University of Passau.



zim.uni-passau.de/en/systems-login

Forgot your password?

Use our 24h password service!

Always keep your private e-mail address and cell phone number up to date in the campus portal: <https://campus.uni-passau.de>! You can then change your password at any time in an emergency:



zim.uni-passau.de/en/account

Help Pages

Are you looking for instructions regarding Stud.IP, CampusCard, WiFi etc.? To help you successfully complete your studies, we provide detailed instructions and tips on our „Hilfe-Portal“:

hilfe.uni-passau.de



Open Web UI (OI)

The ZIM offers a user-friendly, locally hosted web interface for using various AI language models – completely compliant with data protection regulations, as no data leaves the campus. It's an ideal, secure alternative to external AI services like ChatGPT.



For students: oi-students.uni-passau.de



Digital Campus

Campusportal

You can use the Campusportal to print and download certificates (e.g. for matriculation), register for your exams and manage them. You can also change your cell phone number and private e-mail address for the 24-hour password service here.



Direct access: campus.uni-passau.de

Please be sure to log in using the "Login-ZIM-ID" field, not the "Applicant Login" field!

Detailed instructions can be found at:

www.hilfe.uni-passau.de/campusportal

All topics relevant to examination law such as recognition, certificate applications, etc. can be found on the websites of the Examinations Office:

uni-passau.de/en/examinations-office

Stud.IP

Stud.IP is used for signing up for classes and lectures, creating your weekly schedule and accessing learning material. You can also manage your CampusCard on Stud.IP (e.g. blocking in case of loss). You will also receive course-related internal messages via Stud.IP. They will also be sent to your student e-mail address if you have activated this option.



Direct access: studip.uni-passau.de

ILIAS

ILIAS complements Stud.IP by providing functions for virtual teaching. Classes may be supplemented with additional learning contents and class recordings.



Direct access: ilias.uni-passau.de

hilfe.uni-passau.de/ilias-hilfe

Zoom

Zoom is available for online courses. Meetings and webinars can take place virtually via Zoom and can be accessed directly through Stud.IP.



Direct access: uni-passau.zoom.us

hilfe.uni-passau.de/online-lehre-mit-zoom



Work Stations

File Storage / Cloud Storage

Filr/Windat offers you a platform to access your data worldwide. It offers you protected data storage, mobile availability via apps, controlled sharing, commenting functions for files and much more. hilfe.uni-passau.de/en/networkdrives/online-access/



For larger amounts of data, the „Leibniz-Rechenzentrum der Bayerischen Akademie der Wissenschaften“ (short: LRZ) offers 50 GB online storage for students of participating universities.

Direct access: syncandshare.lrz.de/login

hilfe.uni-passau.de/en/office-pcs/files-documents/lrz-sync-share

Campus Printers

There are campus printers available in the university building. You can print from the pc-pools as well as private computers. You pay with your CampusCard.



uni-passau.de/drucken-kopieren

PC-Pools

These public computer rooms are available to both students and employees of the University of Passau.



The opening hours, locations of the PC pools and further information can be found at:

hilfe.uni-passau.de/en/office-pcs/computer-rooms



Stay Connected

WiFi

With eduroam we provide free and secure internet access. If you have problems installing eduroam, you can also use the free BayernWLAN.



zim.uni-passau.de/en/wifi

E-mail

With your matriculation you receive your student e-mail address in the following form: muster06@ads.uni-passau.de Important: You receive all your emails from the university to this email address!



Direct access: email.uni-passau.de

hilfe.uni-passau.de/en/office-pcs/e-mail

IT-Courses

As a student at the University of Passau, you can choose from a wide range of different seminars and courses each semester via the "Future: Careers and Competencies".



uni-passau.de/en/zkk

You can find self-study guides for the use of Microsoft Office programs in our help portal:

hilfe.uni-passau.de/arbeitsplaetze/programme/microsoft-office/anleitungen

Students can use the Herdt Campus learning media portal on the campus network or remotely to access resources for further training in IT topics. For questions regarding the use of the portal, please contact ubinfo@uni-passau.de.



Service for students

The ZIM offers you numerous services to support you during your studies.



zim.uni-passau.de/en/services/services-for-students