

## Family-friendly university

The University of Passau has been a member of the Best Practice Club 'Familie in der Hochschule' (Family at Higher Education Institutions) since 2015. It is committed to making study and working conditions family-friendly. This applies to all areas of university life.

[www.familie-in-der-hochschule.de](http://www.familie-in-der-hochschule.de)



## For staff

### First consultation

Parental leave, part-time employment, flexible working hours and working from home are intended to enable employees to reconcile their work and family life. Under certain conditions, researchers and academics may have their fixed-term contracts extended for family-related leave.

Contact for enquiries:

Ms Marie-Helene Wünsch and Dr Claudia Krell  
Law Faculty building (Juridicum), rooms 011 and 010  
Innstrasse 39, 94032 Passau  
Phone: +49 851 509 ext. 1023 and 1026  
E-mail: [Claudia.Krell@uni-passau.de](mailto:Claudia.Krell@uni-passau.de)  
or [familienservice@uni-passau.de](mailto:familienservice@uni-passau.de)

### Checklist for expectant parents

The checklist for expectant parents employed at the University of Passau shows which important points have to be observed before and after the birth of a child. The list is available at [www.uni-passau.de/familie](http://www.uni-passau.de/familie).

## Care for family members

At the University of Passau, the term 'family friendliness' also extends to caring for one's relatives. Our website 'Pflege von Angehörigen' (care for family members) at [www.uni-passau.de/pflege](http://www.uni-passau.de/pflege) provides an initial orientation, should the need for care arise. Here you will also find a link to apply for the Bavarian care allowance ('Landespflegegeld').  
For an initial consultation, contact:

Ms Marie-Helene Wünsch  
Law faculty building (Juridicum), room 010  
Phone: +49 851 509 1026  
E-mail: [familienservice@uni-passau.de](mailto:familienservice@uni-passau.de)

Mr Klaus Leirich  
Central Library, room 014b  
Innstrasse 29, 94032 Passau  
Phone: +49 851 509 1960  
E-mail: [Klaus.Leirich@uni-passau.de](mailto:Klaus.Leirich@uni-passau.de)

## Your contacts at a glance

*If you have questions on maternity protection and/or reconcilability of family life with work/study:*

Equal Opportunities Section  
Ms Marie-Helene Wünsch and Dr Claudia Krell  
Law Faculty building, Innstrasse 39, rooms 010 and 011  
Consultations by appointment  
Phone: +49 851 509 ext. 1026 or 1023  
E-mail: [familienservice@uni-passau.de](mailto:familienservice@uni-passau.de)  
[www.uni-passau.de/familie](http://www.uni-passau.de/familie)

*Advice on study finance, especially for pregnant students (e.g. BAföG):*

Welfare Advice (Sozialberatung) of the Student Services  
Association for Lower Bavaria/Upper Palatinate (Studentenwerk)  
Ms Elke Penteker  
Central Library, room 238  
Innstrasse 29, 94032 Passau  
Office hours:  
Mon & Wed: 2–4 p.m.  
Tues, Thurs: 9–11 a.m.  
Phone: +49 851 509 1900  
E-mail: [penteker@stwno.de](mailto:penteker@stwno.de)  
[www.stwno.de/de/beratung/sozialberatung](http://www.stwno.de/de/beratung/sozialberatung)

*If you have questions on semesters on leave and planning your further studies:*

Academic Advice Service  
E-mail: [advice@uni-passau.de](mailto:advice@uni-passau.de)  
+49 0851 509 ext. 1160, -1153, -1152, -1151 or -1150  
Administration building (Innstrasse 41), first floor  
[www.uni-passau.de/en/academic-advice](http://www.uni-passau.de/en/academic-advice)

*For questions concerning the crèche (day care for toddlers):*

Ms Sonja Brunner and Ms Nicole Richter  
E-mail: [krabbeltube@stwno.de](mailto:krabbeltube@stwno.de)  
Phone: +49 851 509 1930  
Innstrasse 47, 94032 Passau  
[www.campuskinder.info/passau](http://www.campuskinder.info/passau)

*For medical questions, e.g. on pregnancy and breastfeeding:*

Dr. med. Stefan Hafner, University Physician  
E-mail: [Praxis@hausarzt-passau.com](mailto:Praxis@hausarzt-passau.com)  
Phone: +49 851 555 52  
Kleiner Exerzierplatz 14, 94032 Passau  
[www.hausarzt-passau.com](http://www.hausarzt-passau.com)

## Family Service Newsletter

Receive regular updates about family-friendly offers of the University and topics concerning the reconcilability of family and study or work. We also look forward to your ideas and suggestions.  
Registration and news at: [www.uni-passau.de/familie](http://www.uni-passau.de/familie)

Follow us on Facebook:  
[www.facebook.com/Gleichstellung.Uni.Passau/](https://www.facebook.com/Gleichstellung.Uni.Passau/)

# Family at the university



## For all families

### Crèche at the University of Passau (Campuskinder e.V.)

The crèche 'Krümelkiste' is located on the campus grounds. Registrations are possible throughout the year, and preference is given to children of university members.

Opening hours:

Mon – Thurs: 7:30 a.m. – 5:00 p.m.

Fridays: 7:30 a.m. – 1:00 p.m.

Enquiries: Ms Sonja Brunner and Ms Nicole Richter

Phone: +49 851 509 1930

Innstrasse 47, 94032 Passau

E-mail: [krabbelstube@stwno.de](mailto:krabbelstube@stwno.de)

[www.campuskinder.info/passau](http://www.campuskinder.info/passau)

### Family Day

University members provide a varied programme for school-age children on Repentance Day.

[www.uni-passau.de/familientag](http://www.uni-passau.de/familientag)

### Parent-and-child room

In the Central Library building, employees and students have a room at their disposal to withdraw and spend time with their children. The room is equipped with a PC workdesk. Food can be heated up in the kitchen. There is a play corner, a travel bed and resting facilities. The key is available at the check-out desk upon presentation of the CampusCard.

Central Library, room 117

Innstrasse 29, 94032 Passau

### Parent-and-child corner

The 'EKE' in the conservatory area of the refectory is intended to make the visit to the refectory more relaxing and pleasant for parents and their children. Parents, children and, in particular, breastfeeding mothers can find a quiet space here, even outside of the refectory meal times.

Refectory, conservatory area

Innstrasse 29, 94032 Passau

### Childcare during conferences

The Equal Opportunities Section advises and supports staff and students with organising childcare facilities during conferences and other events at the University of Passau.

Enquiries: Equal Opportunities Section

Phone: +49 851 509 ext. 1026 or 1023

Law Faculty building (Juridicum), rooms 010 and 011

Innstrasse 39, 94032 Passau

E-mail: [familienservice@uni-passau.de](mailto:familienservice@uni-passau.de)

### Welcome package for the birth of a child

Parents who are studying or employed at the University of Passau receive a welcome package for the birth of their child or children upon presentation of their child's birth certificate.

Staff members should contact their Human Resources Officer, while students should contact the Family Service at the Equal Opportunities Section.

### Flexible day care offers (off-campus)

At the 'Kinderstube' (nursery) of the Passauer Kinderschutzbund, children aged 6 months to 3 years can be looked after for up to 3 hours.

Opening hours:

Mon, Wed, Thurs, Fri: 8:30 a.m. – 12:30 p.m.

Contact: Deutscher Kinderschutzbund

(German child welfare association)

Ortsverband Passau e. V.

Phone: +49 851 2559

Nikolastrasse 9, 94032 Passau

E-mail: [mail@kinderschutzbund-passau.de](mailto:mail@kinderschutzbund-passau.de)

[www.kinderschutzbund-passau.de](http://www.kinderschutzbund-passau.de)

[www.facebook.com/kinderschutzbund.passau](https://www.facebook.com/kinderschutzbund.passau)

### Day care during the school holidays (off-campus)

'Ferienkindergarten' for children aged 3–6, in the 'Kindergarten Stadtzentrum', Nikolastrasse 9, 94032 Passau.

Holiday day care for school-aged children: 'Städtischer Kinderhort', Heiliggeistgasse 14, 94032 Passau.

Registration documents are available from all Passau kindergartens and day care centres or from the City of Passau, e-mail [bettina.pressl@passau.de](mailto:bettina.pressl@passau.de).

Holidays at the estate: For children aged 3–12, during the first three weeks of the summer holidays at the Schloss Freudenhain estate in Passau. For details and registrations, visit: [www.kinderschutzbund-passau.de/ferien-ganztagsbetreuung](http://www.kinderschutzbund-passau.de/ferien-ganztagsbetreuung).

Forest adventure park: For children aged 7–13, Karlsbader Strasse 17, 94036 Passau. Details and registrations: Stadt-JugendRingPassau at [info@sjr-passau.de](mailto:info@sjr-passau.de).

More information about these and other leisure and holiday offers can be found in the 'Freizeit- und Ferienkalender' (holiday and recreational calendar) of the City of Passau in cooperation with StadtJugendRing Passau. Download the brochure at <http://www.passau.de/LebeninPassau/Kinder,JugendlicheundFamilie/FerienangebotinderStadtPassau.aspx>.

## For students

### CampusEltern

CampusEltern (literally 'CampusParents') are a group of students who are (expectant) parents. They meet to chat and network – on campus or in the town.

To contact CampusEltern, search for the group in Stud.IP

### Studieren-mit-Kind Award

The University of Passau awards the 'Studieren-mit-Kind-Preis' (studying as a parent award) once every semester at all faculties, which is endowed with 500 euros. With this award, the University of Passau honours the achievements of the best graduates who have successfully combined their studies with child-raising. Announcements at [www.uni-passau.de/familie](http://www.uni-passau.de/familie).

### Diaper-changing and breastfeeding locations at the University

You can find an overview of all diaper-changing and breastfeeding facilities in the university buildings at [www.uni-passau.de/familie](http://www.uni-passau.de/familie).

### Parking in the university underground garage

Student parents with a child under the age of 10 are entitled to use the student underground car park, even if they live within the city limits of Passau.

Contact: Estates and Buildings Section

Law Faculty building (Juridicum), room 017

Innstrasse 39, 94032 Passau

A map showing parent-child parking spaces is available at [www.uni-passau.de/familie](http://www.uni-passau.de/familie)

### Information events on studying as a parent

Every semester we offer information about the reconcilability of studies and family. Topics include the organisation of studies and questions of financing and more. The event also serves to get to know and network with new parents on campus.

### Godparent programme for new parents

Experienced CampusEltern give new students with children tips on daily study life.

Enquiries: Ms Elke Penteker, Welfare Advice (Sozialberatung) of the Student Services Association (Studentenwerk)

Tel.: +49 851 509 1900

E-mail: [penteker@stwno.de](mailto:penteker@stwno.de)

### Free kid's meal at the Mensa

Children of studying parents under 6 years of age can eat free of charge at the Mensa. To request a kid's plate MensaCard you should present your enrolment certificate and your child's birth certificate.

Enquiries: MensaCard office

Central Library, room 163

Innstrasse 29, 94032 Passau

### Living with a child

In the Donau-Schwaben and Bräugasse halls of residence there are so-called 'Doubletten' flats which are offered to student parents with children at a reduced price on request. For details, visit [www.stwno.de/de/wohnen](http://www.stwno.de/de/wohnen).