

## Bavarian Equal Opportunities Funding Programme

### Scholarships for the Promotion of Equal Opportunities for Women in Research and Teaching

#### Information about the doctoral thesis completion grant

#### 1. Funding objective

Since the 2008 budget year, the Free State of Bavaria has been providing all Bavarian universities with funding for the promotion of equal opportunities for women in research and teaching. The programme is intended to increase the number of women in research and teaching. Doctoral scholarships can be awarded for the final phase of a doctorate in the case of above-average performance. The funded doctorate should serve as the basis for further qualification measures with the aim of attaining a professorship. This call for proposals is subject to budget approval.

#### 2. Scholarship

**Stipend (amount):** €1,200 per month

**Childcare allowance:** €300 per month for one child, plus a further €100 per month for each additional child under the age of 18

**Application deadline:** 08 April 2024

**Duration of scholarship:** a maximum of six months, but only until completion of the doctorate (last assessment); in justified cases, a one-time extension of a maximum of six months can be applied for.

**Prerequisites:** Admission to doctoral study at the University of Passau; the duration of doctoral study should not normally exceed four years.

#### Application documents

- The application form can be accessed from the [University Women's Representative's website](#).
- Chronological curriculum vitae
- Copies of your degree certificates and transcripts as well as your secondary school leaving certificate and report card(s)
- A report on the current stage of the project with a detailed work plan (including content and timetable) for the funding period applied for (in the case of extension applications, also state the reasons why the extension is necessary) (12 pages maximum)
- A report from the supervisor on the current stage of the project (in the case of extension applications, stating the reasons for the need for an extension); this report must meet the [formal report requirements \[the file linked to is in German\]](#)
- List of your previous publications and lectures
- If applicable, copies of your children's birth certificates

#### Please note:

- All documents must be submitted in German or English language.
- Referees must send their reports directly to Women's Office (*Frauenbüro*) by post or email ([frauenbuero@uni-passau.de](mailto:frauenbuero@uni-passau.de)).

#### 3. Guidelines

##### 3.1 Selection process

The funding decision rests with the awards committee for the scholarships for the Promotion of Equal Opportunities for Women in Research and Teaching, which is chaired by the Women's Representative. Funding/grant recipients are selected in a two-step process including a vote from the relevant faculty.

### **3.2 Employment; paid teaching activity**

The academics receiving the scholarship are expected to work full-time on their research projects. As an exception to this rule, recipients of a doctoral scholarship may work in a salaried capacity up for to 40.00 hours per month.

You must not be in receipt any other scholarships during the time you receive funding from the Bavarian Equal Opportunities Funding Programme (although non-financial support is exempt) or parental benefit (*Elterngeld*). Double funding is excluded.

### **3.3 Social security**

Scholarships from the Bavarian Equal Opportunities Funding Programme do not constitute an employment relationship. The payments are thus not a salary and therefore not subject to social security. Accordingly, the scholarship does not include any social security contributions, including health insurance.

### **3.4 Research visits abroad**

Within the scope of the scholarship, temporary research visits abroad are possible. The scholarship can continue to be paid during field research abroad, provided your supervisor confirms that your foreign travel is in aid of the academic qualification for which the scholarship is received.

### **3.5 Applicants with foreign nationality/citizenship**

Applicants who hold a foreign citizenship must show that their current main place of residence is Germany and that they are aiming to start an academic career (especially a professorship) in Germany. International applicants who receive financial support from their home country are not eligible for funding under this programme.

### **3.6 Final report**

Proof of thesis submission and notification of the preliminary viva voce exam date is sufficient. You must ensure that you submit a copy of your doctoral certificate at the earliest opportunity (even if you are not reminded to do so).

If you are unable to submit your thesis as planned at the end of the funding period, you must explain the reasons for this in a final report, stating how you intend to proceed with the project. You must submit this final report no later than two months after the end of funding, even if you are not reminded to do so; furthermore, you must also present an evaluation from your supervisor of your work, as laid out in your final report.

### **3.7 Maternity leave**

If maternity leave falls within the funding period, the duration of the scholarship is extended by the duration of statutory maternity leave. Scholarship payments will continue throughout any periods of maternity leave.

### **3.8 Interruption of the scholarship; illness**

The scholarship is said to be interrupted if the purpose of the scholarship cannot be pursued for a specified period of time. A scholarship can be interrupted for a maximum period of six months. Illnesses of up to six weeks in duration do not affect scholarship payments; if you are ill for more than six weeks, you have to inform us without delay and submit a medical certificate.

Resumption of the remaining term or extension for interruption due to illness cannot be guaranteed and is subject to budgetary constraints. Decisions on this are made on a case-by-case basis.

### **3.9 Application for extension**

Applications for extension must be submitted to the Women's Office at least two months before the end of the approved scholarship period, otherwise processing cannot be guaranteed.

Alternatively, you can submit a new scholarship application to secure an extension; however, please

note that this new application will be in competition with the other applicants' scholarship applications – both first-time and follow-up applications – and the funding decision will therefore be subject to the availability of funds.

**Contact for further information:**

**Antje Sarodnick, phone +49 851 509 1039, email [antje.sarodnick@uni-passau.de](mailto:antje.sarodnick@uni-passau.de)**