

Self-assessment of the academic admission requirements (M.Sc. Information Systems)

First and last name of applicant:

Part 1 (to be filled out by all applicants)

1. Do you have a university degree (bachelor's, master's, diploma, state examination) from a university in Germany or abroad based on **at least three years of study in Information Systems**, or will you have completed such a degree by the start of the lecture period of the first semester of the master's programme?¹

Yes

No

*If you have checked NO, you must also **complete Part 2 on the next page**. In particular, complete Part 2 if you did not study Information Systems but another subject, or if you will not have completed your studies by the start of the lecture period.*

2. Did you complete your studies with a **minimum overall grade of 2.7²**, or do you currently have a provisional overall average grade of at least 2.7, or are you among the top 50% of graduates from the respective examination date?

Yes

No

If you have checked NO, unfortunately you do not meet the academic requirements for the master's programme.

3. Can you prove adequate **English language skills at level B2** of the Common European Framework of Reference for Languages (CEFR) if your native language or language of instruction is not English?³

Yes

No

If you have checked NO, unfortunately you do not meet the academic requirements for the master's programme.

4. If you have not obtained your prior university degree in a signatory state to the Lisbon Convention⁴, you must additionally submit a Graduate Management Admission Test (**GMAT**) **test result with a score of at least 600 points (10th Edition) or 565 points (Focus Edition)** by selecting this degree programme at the end of your test. Did you already submit or will you be able to submit your test result by the end of the application period?

Yes

No

If you have checked NO, unfortunately you do not meet the academic requirements for the master's programme.

¹ You can begin your studies before obtaining your first university degree if you have earned at least 140 ECTS credits in your first degree programme by the start of the lecture period of the first semester on your master's degree program. This must already include 60 ECTS in Information Systems subjects.

² In order to transfer your grade to the German grading system, you can use this [calculator](#).

³ See the [university website of the language centre](#) for further information.

⁴ For a list of signatory states to the Lisbon Convention, visit the [Council of Europe website](#).

Part 2

Please list below the name (exactly as it appears on your transcript or, if applicable, translated into English) and the scope (in ECTS) of the courses you have completed in the respective subject areas as part of your bachelor's, master's, or diploma program. Seminars and bachelor's theses may also be listed, provided they fall within one of the subject areas mentioned.⁵

If the workload of your course was not counted in ECTS (European Credit Transfer and Accumulation System), but some other system to measure workload, please transpose the workload into ECTS noting that one ECTS credit point is roughly equal to 25 hours of workload (including time spent in class and for self-study).

Only assign courses that fall within one of the three subject areas mentioned.⁶ If a course falls into several of the subject areas mentioned, please assign it unequivocally to one of the areas yourself and do not enter the same course more than once.

Subject Area of Information Systems:⁷

Course name (as stated in your transcript or translated into English)	Workload (in ECTS)
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	
11.	
12.	
13.	
14.	
15.	

TOTAL:

⁵ According to §3(1) of the study and examination regulations, you must provide evidence of having completed 60 ECTS credits worth of Information System courses, of which up to 40 ECTS credits may also have been earned in Business and Economics courses and up to 40 ECTS credits in Computer Science courses.

⁶ Introductory courses in mathematics or statistics, for example, cannot be assigned to any of the subjects mentioned. However, advanced courses such as data science or operations research may be taken into account.

⁷ Typical business informatics courses include for example IT management, business process management, knowledge management, data and information management, internet business, and e-commerce.

Subject Area of Business and Economics:⁸

Course name (as stated in your transcript or translated into English)	Workload (in ECTS)
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	
11.	
12.	
13.	
14.	
15.	

TOTAL:

Subject Area of Computer Science:⁹

Course name (as stated in your transcript or translated into English)	Workload (in ECTS)
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	
11.	
12.	
13.	
14.	
15.	

TOTAL:

⁸ Typical economics courses include finance, marketing, supply chain management, logistics, microeconomics, macroeconomics, innovation management, organization, human resources.

⁹ Typical computer science courses include programming, algorithms and data structures, databases, IT security, and software engineering.