

German-Slovenian double master's programme

M.A. Governance and Public Policy

University of Passau, Faculty of Social and Educational Sciences and University of Ljubljana,
Faculty of Social Sciences

Contents

About the programme	2
Application and selection procedure	2
How our programmes are organised.....	2
Study and examination regulation and module catalogue	3
Standard and maximum period of study	3
Degrees	3
Enrolment	3
Semester contributions	3
Applying for your certificates	3
Further information and lecture times at the University of Ljubljana	4
Summary and important dates at the University of Passau	4
Programme convenors	4
Links	4



[Web page of the degree programme](#)
Information for prospective students

PDF download



About the programme

The University of Passau offers you the opportunity to participate in a German-Slovenian double degree programme with the University of Ljubljana as part of the M.A. Governance and Public Policy degree programme.

The University of Passau's master's in Governance and Public Policy and the University of Ljubljana's master's in International Relations or master's in European Studies are integrated into the programme.

Participating in this programme gives you the chance to earn two degrees in just four semesters, study for a year at our renowned partner university and gain valuable professional, intercultural and international experience and skills. You will get to know the different education systems of both universities and countries and can specialise in the main research areas accordingly.

After successfully completing the double degree programme, you will receive master's degrees from both partner universities.

Application and selection procedure

To qualify for the master's degree programme in Governance and Public Policy, you must have a degree in a social science, economics and/or law with a final grade of **2.5** (or better) or be among the top 70% of your graduating class.

You must provide proof of the following:

- Knowledge of **social sciences and/or economics and/or law** amounting to a minimum of **60 ECTS credits**
- Knowledge of **social and/or economic research methods** to the extent of at least **10 ECTS credits** (this includes, for example, modules in statistics, mathematics, empirical social research, etc.)
- **English language skills at level B2** of the Common European Framework of Reference for Languages (CEFR)

A total of **five places** are available on the double master's programme, divided between the two master's programmes "International Relations" (2 places) and "European Studies" (3 places). Due to the small number of places available, students on the double master's programme are selected on the basis of their academic performance and motivation.

You must submit your application for the double master's programme **together with** your application for a place on the M.A. Governance and Public Policy programme. The deadline is **15 July** of each year.

In addition to the information required for the application for the M.A. Governance and Public Policy (see above), you should enclose the following **documents for the application** for the double master's programme:

- Letter of motivation in English (approx. one A4 page) with reference to the desired degree programme in Ljubljana
- Curriculum vitae in English, including personal details, academic background, any internships or work experience, scholarships (if applicable) and any other information you deem relevant
- Proof of English language skills (level B2 CEFR or above)
- Transcript of Records and/or certificate and transcript of your first university degree. [Please apply online.](#)

After conclusion of the formal admission process for the M.A. Governance and Public Policy programme, candidates are selected by the programme convenors.

Admission to the double master's programme does not automatically include funding through a scholarship programme. However, funding can usually be arranged through the Erasmus+ programme.

How our programmes are organised

Students in the double degree programme spend their first year of study at the University of Passau. You will spend the third and optional fourth semester at the University of Ljubljana.

The master's thesis is written in the fourth semester. You can decide whether this should be supervised at your home university or jointly by both universities. A defence of your master's thesis is compulsory if you submit your master's thesis in Ljubljana.

Usually, 60 ECTS credits of the **120 ECTS credits** for the master's degree are completed at the University of Passau and 60 ECTS credits at the University of Ljubljana.

For admission to the second year of study at the University of Ljubljana, you must have accumulated a minimum number of ECTS credits during your first year at Passau; the exact amount depends on which degree programme you wish to study at Ljubljana:

- for the master's in International Relations: 47 ECTS credits,
- for the master's in European Studies: 52 ECTS credits.

Study and examination regulation and module catalogue

The study and examination regulations for the M.A. Governance and Public Policy programme applies. Please pay particular attention to the deadlines and explanations for exam resits given there. There is no separate examination regulation for the double master's programme.

[Subject-specific Study and Examination Regulation](#)

[General Study and Examination Regulation for the Master's Programmes](#)

[Module catalogue](#)

Standard and maximum period of study

Standard period of study: **four** semesters

Maximum period of study: **six** semesters

Degrees

You will receive two master's degree certificates and the corresponding *Diploma Supplements* from both universities:

- **University of Passau:** M.A. Governance and Public Policy *and*
- **University of Ljubljana:** Master's in International Relations *or* Master's in European Studies

Enrolment

Students in the double degree programme are enrolled at their home institution for the entire duration of the programme. During the study-abroad phase ("mobility phase"), participants are simultaneously enrolled at the partner institution. You must follow the enrolment process of the partner university.

Semester contributions

As a University of Passau student, you will pay the applicable [semester contribution of the University of Passau](#) for the entire duration of the programme. During your studies at the University of Ljubljana, you will not have to pay tuition fees, but you will have to pay the administrative costs for enrolment (currently approx. 90 euros).

Applying for your certificates

Please note that you must apply for both the University of Passau certificate and the University of Ljubljana certificate yourself. To do so, please contact the Examinations Office at the University of Passau. For more detailed information on the procedure at the University of Ljubljana, please contact the partner university.

In both cases, the following steps are required:

- Once you have completed all periods of study and assessments, you will receive a Transcript of Records from the University of Passau and the University of Ljubljana, which reflects these.
- As soon as you have received the Transcript of Records confirming your study periods and assessments at the University of Ljubljana, you can submit an application for acceptance for credit at the University of Passau to the degree programme coordinator at the Faculty of Social and Educational Sciences.
- Once all coursework and assessments have been recorded in the Campus Portal, you can submit an [application for your certificate](#) for the M.A in Governance and Public Policy to the Examinations Office of the University of Passau.

Further information and lecture times at the University of Ljubljana

- The Orientation Week at Ljubljana takes place in the week before the start of the semester.
- A Slovenian language course totalling 60 hours can be attended for a fee of 100 euros.

Teaching periods

- Winter semester: Beginning of October to mid-January, followed by the examination phase.
- Summer semester: mid-February to the end of May, the examination phase begins in June. A third examination phase is offered in September.
- [Lecture periods and exam phases](#)

In Ljubljana, students receive a discount on monthly public transport passes. Students can also get discounts ("subsidised student meals") at numerous restaurants in Ljubljana.

Summary and important dates at the University of Passau

- Application deadline for admission to the double master's programme to be submitted jointly with the application for the M.A. Governance and Public Policy programme (with selection procedure): 15 July
- Selection and feedback by the programme convenors
- Orientation Weeks for international students: mid-September to early October
- Faculty of Social and Educational Sciences' Orientation Week (for all students): one week before the start of the winter semester lecture period
- Start of the winter semester in Passau (early to mid-October)
- Individual timetabling via Stud.IP

Programme convenors

At the University of Passau

Programme convenor:

Professor Bernhard Stahl
Professorship of International Politics

Programme coordination and programme advisers for the M.A. Governance and Public Policy:

[Programme Coordinators](#)

At the University of Ljubljana

Programme convenor:

Professor Zlatko Šabič
Chair of International Relations

Programme Coordination:

Head of the International Relations Office
Maša Kolenbrand
Masa.Kolenbrand@fdv.uni-lj.si

Links

- [Academic Advice Service](#) of the University of Passau
- [Information on studying abroad](#) (International Office)
- [M.A. Governance and Public Policy](#)
- [University of Ljubljana](#)
- [Master's in European Studies at Ljubljana](#)
- [Master's in International Relations at Ljubljana](#)