UNIVERSITY OF PASSAU

University of Passau
Examinations Office 1
M.Sc. Computer Science
Innstr. 41
94032 Passau

Request for issuance of the degree certificate and related documents for the degree programme M.Sc. Computer Science

I hereby request issuance of the degree certificate, final transcript and Diploma Supplement) for the degree programme **M.Sc. Computer Science** according to the applicable study and examination regulations.

Family name(s)		Given name(s)		Matriculation number	
Address			E-Mail		
			Phone		

Please provide contact details that will remain valid after exmatriculation.

Determination of examination results:

☐ **If you commenced your programme in or after summer semester 2016:**
Please **tick the box** next to a focus module group in which you gained at least 40 ECTS credits:

Do not write into the grey column, which is for internal use by the Examinations Office.

Module group:		ECTS credits	
☐	Algorithmics and Mathematical Modelling		
☐	Programming and Software Systems		
☐	Information and Communication Systems		
☐	Intelligent Technical Systems		
☐	IT Security and Reliability		

Explanation concerning additional qualifications:

The student has completed the following compulsory elective modules, which are not included in the calculation of the overall grade. All completed assessments are listed in a separate certificate of additional qualifications.

Do not write into the grey column, which is for internal use by the Examinations Office.

Examination code	Name of examination	Module group	Mark	ECTS	

<u>Important notice:</u>

The degree certificate and related documents are sent to the **correspondence address** stored on the Student Registration Office's systems. Please change them in Campus Portal if necessary. If you attend the **graduation ceremony** (at the end of January) you will receive a **duplicate copy of** your master's certificate. Invitations for the graduation ceremony are sent out separately by the Faculty of Computer Science and Mathematics in due course. By way of information, the Examinations Office will forward page 3 of this form to the Dean's Office, together with the duplicate copy of the master's certificate.

Passau, (date) _____

_____
(Student's signature)

For internal use by the Examinations Office:

O Final dossier created on: _____

O Forwarded to Dean's Office on: _____

O Certificate   Transcript   Dipl. Sup.   Duplicate certificate   Sent on: _____

Registration to attend the graduation ceremony

(This section will be forwarded to the Dean's Office by the Examinations Office)

M.Sc. Computer Science

Family name(s)		Given name(s)		Matriculation number	
Address			E-mail		
			Phone		
Date of last examination: (= certificate date)			In winter/summer semester	20_____	
Number of semesters elapsed on the programme:					

☐ **I wish to attend the graduation ceremony on the set date:** _____
(Please check the website or contact the Dean's Office for the date of the ceremony.)

☐ **I will not attend**

A separate invitation will be issued by the Dean's Office. If you have any questions concerning the graduation ceremony, please contact the Dean's Office directly.

Passau, (date) _____   _____
                                                      (Student's signature)

_____

Your opinion matters a great deal to us!

Dear graduate,

Even though you are now about to leave the University, the Faculty of Computer Science and Mathematics is very keen to stay in touch. We are particularly interested in what knowledge and skills have proven especially helpful in your life and career after university. The Dean's Office would therefore like to be able to contact you in the future and asks for your feedback as to whether you agree with this. Your feedback will help us to better promote and develop our degree programmes. Naturally, you can withdraw your consent at any time in the future. We promise you, that:

- we will write to you at most once a year
- we will not share your e-mail address with anyone

☐ Yes, you may contact me at the following e-mail address:

……….

Thank you very much for your help!

The Dean